



WATER TEST REQUEST FORM

**Wisconsin State
Laboratory of Hygiene**
 http://www.slh.wisc.edu/ehd
 Environmental Health Division
 2601 Agriculture Drive
 P.O. Box 7996
 Madison, WI 53707-7996
 (608)224-6202 (800)442-4618

Check tests desired. There is a cost for each test. Please refer to the separate price list.

Lead
 Copper

RUSH Lead *Note, additional cost.*
 RUSH Copper *Note, additional cost*

Report/Bill to:

(Please print clearly or use your address label)

Name: _____

PO Box: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Check *one* report option:

- E-mail Address _____
 Dedicated FAX Number _____
 US Mail: the P.O. Box or Address line from above will be used

If none of the options above are selected, a printed report will be sent by US mail.

Customer ID :

Reason for test:

- Annual Test (A) New Well (N)
 Pump Work/Maint (K) Real Estate (E)
 Investigation (I) Other (O)

Well Information:

Complete this section *ONLY* if you have a well

Unique Well # _____ Example : AB123

Well Construction Date: _____

- Drilled (D) Jetted (J)
 Driven Point (W) Dug (G)
 Other (X) _____
 (Check if same as **Report/Bill** name and address)

Owner Name: _____

Owner Address: _____

Owner City: _____

Owner State: _____ ZIP: _____

Owner Phone: _____

(circle one)

Collection Date: __/__/____ **Time** __:__(am/pm)

Collected By: _____

County: _____

Professional License #: _____

Address Sampled: (Check if same as **Report/Bill** name and address)

- Municipal Supply
 Private Well
 (If private well, also complete **Well Information** section)

Sample Source:

- Kitchen Tap (PK)
 Bathroom Tap (PT)
 Other (PO) _____

Times:

Length of time water sat in plumbing before taking sample:
 _____ Hours

Length of time water ran before sample was taken:
 _____ Minutes

Attention: Important Shipping Information
Be sure to ask when your package will arrive at the lab.

Use the Red and White label for commercial delivery service.
 United Parcel Service 800-742-5877 FedEx 800-463-3339
 Dunhams 800-236-7127 Spee-Dee 715-341-4960

Use the Orange label for US Postal Service. Included is a priority mail sticker or envelope. Some Wisconsin regions are standard 2-day delivery to the lab, for other areas the priority only guarantees it will arrive within 3 days, most arrive in 1-2 days.
 US Postal Service 608-246-1220

Collecting Samples for Lead and Copper



Step 1 Select a faucet routinely used for obtaining drinking water. Kitchen and bathroom faucets are good locations.



Step 2 **DO NOT** use the pressure tank sampling tap, an outside tap or laundry tub faucet. These fixtures are constructed of brass which contains lead and copper. Corroded brass will flake off during sampling and cause falsely high results.



Step 3 The water should remain in the plumbing for 6 to 12 hours before collecting the samples. Place the sample bottle under the faucet and turn on the cold water. **DO NOT** rinse the bottle. Fill the bottle directly up to the shoulder of the bottle without overflowing. This is a "first draw" sample.

Please note: Typically the "first draw" will provide the worse-case assessment of lead and copper leaching from household plumbing.



Step 4 Write your name on the side of the sample bottle with a waterproof pen.



Step 5 Complete the lab test request form with a ballpoint or waterproof pen. Indicate the desired tests on the form. Remember to fill in the collection date and time.



Step 6 Place the sample bottle in the zip-lock bag. **Do NOT** put request form in the bag. Squeeze out excess air. Close zip-lock bag. Place sample and request form in shipper. Place return mailing label on the outside of the shipper. Secure shipper with two rubber bands as pictured.

Kit content:

- Styrofoam shipper
- Sterile bottle (non-thiosulfate)
- Test request form
- Zip-lock bag
- 2 Rubber bands
- U.S. Mail return label
- Priority Mail label
- Commercial carrier return label

Form 392 Revised: 12/04