Welcome to 2016! This year will bring a new look to PT Central with added functionality. We appreciate your continued participation in our proficiency testing programs and are committed to helping you succeed. Please feel free to contact us with any questions or comments you have as we always like to hear your feedback.

Warm wishes for the New Year,

[Signature]

2016 Brings a Fresh Look to PT Central
PT Central has become even more user-friendly! Along with new brighter colors and images, you will notice new drop-down menus, additional resource links, and a re-organized home screen.

Other features to explore:
- Links to module worksheets can be found by clicking on the module name. Worksheets may be especially useful for you now that all data entry is online-only.
- Links for changing test menu and demographic information can be found under the “Update My Account” tab.
- Links to helpful resources and tutorials can be found under the “Help and Resources” tab.
**Quality Management Report (QMR) - Now Available!**

A quality management report is now available in PT Central. It is located under the Reports tab. This feature will allow you to export performance data for a specified time period for one or more labs. In an Excel spreadsheet format, the data can be sorted and filtered to quickly identify events requiring further documentation and view trends over time. Included are scores for each analyte/module and non-scored situations consisting of non-consensus, excuse requested, no results received and not scored peer groups.

**Chemistry / Endocrinology / Therapeutic Drugs (CET)**

- Participants can now make any needed updates to method and reagent information during online entry
- Samples in all CET modules are compatible with the newly FDA approved HcG on the i-STAT

**Immunology**

- HIV 1/2 Ag/Ab Combo (module 4064) is now CAP accepted

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**Don’t Forget Your Data Submission Report!**

After saving your data, the following message will appear:

Your results have been SUBMITTED. Please click on Reports to build a Data Submission Report for your records.

A data submission report is built by clicking on “Reports,” selecting the appropriate year and event, clicking on “Apply,” and clicking on “Build” next to “Data Submission Report.” Then, click on “View.”

**How to Use Your Data Submission Report:**

- Check for dashes (–); these indicate that a result entry is missing
  
  *This is especially important to look for if you have received a missing results notification email.*

- Double-check your entries to ensure no clerical errors have occurred.

- Sign the attestation section.

- Save the report with your PT records.

*You can make changes to your entered data up until midnight of the due date. After making any changes or additions, re-create your data submission report.*