

**Wisconsin State Laboratory of Hygiene
Board of Directors Meeting
April 26, 2016
1:00 P.M – 4:00 P.M.
2601 Agriculture Drive
Madison, WI 53718**

**APPROVED MINUTES
February 16th, 2016**

- MEMBERS PRESENT:** Dr. Robert Corliss (Chair), Jeffery Kindrai (Vice-Chair), Charles Warzecha (on behalf of Karen McKeown), Darrell Bazzell, Michelle Wachter, Steve Geis (on behalf of Mark Aquino), James Morrison, and Carrie Lewis
- WSLH STAFF PRESENT:** Dr. Peter Shult, Dr. Daniel Kurtycz, Kristine Hansbery, Jan Klawitter, Steve Marshall, Cynda DeMontigny, Linda Johnson, Marie Ruetten, Steve Strebel, Dave Webb, Mary Wedig, and Nathaniel Javid
- DNR STAFF PRESENT:** Ron Arneson
- GUESTS PRESENT:** Dr. Richard Moss, Russ Van Gilder, Dave Guberud

Chair Dr. Robert Corliss called the meeting to order at 1:00 P.M.

Dr. Corliss called for the closed session requested by Darrell Bazzell. All non-board members left the room. The closed session ended at 1:10 P.M. Dr. Corliss called for the meeting to open. Darrell Bazzell seconded and the meeting moved to open session.

Item 1. APPROVAL OF MINUTES

Approve the minutes of the November 3, 2015 board meeting as submitted. **Carrie Lewis** made a motion to approve, seconded by **Barry Irmen**.

Item 2. REORGANIZATION OF AGENDA

The UW-Madison update will be the first item of discussion at today's meeting.

Item 3. PUBLIC APPEARANCES

There were no public appearances.

Item 4. BOARD MEMBERS' MATTERS

Dr. Daniel Kurtycz thanked Darrell Bazzell for his thirty year affiliation with the WSLH through the Department of Health, Department of Administration, Department of Agriculture Trade and Consumer Protection, Department of Natural Resources, and most recently, UW-Madison. Darrell responded to thank the Board for the opportunity to serve for the past fifteen years. Dr. Kurtycz also thanked Chair Dr. Robert Corliss for his service on the Board. The Board took the opportunity to thank both individuals.

Item 5. UW MADISON UPDATE

Darrell Bazzell shared with the Board Chancellor Blank's interest in repositioning the WSLH on campus. Ultimately, the Chancellor would like to move the WSLH from the authority of the Vice-Chancellor for Finance and Administration's Office (VCFA) to the School of Medicine and Public Health (SMPH). Mr. Bazzell mentioned that he too feels this would be a beneficial move for the WSLH. Mr. Bazzell introduced Dr. Richard Moss, Senior Associate Dean for Basic Research, Biotechnology and Graduate Studies at the UW School of Medicine and Public Health, to provide more information. Dr. Moss noted that the medical school integrates public health across the entirety of its mission. Dr. Moss described this opportunity as a "hand and glove" fit for both the WSLH and the SMPH, and this decision has been reflected on heavily. The WSLH and SMPH have collaborated in the past with joint appointments that have been very successful. The SMPH looks forward to a period of enhanced collaboration that this realignment will facilitate. Mr. Bazzell mentioned that further efforts will be made by the Chancellor to communicate this information to WSLH staff.

Item 6. SCIENTIFIC PRESENTATIONS

New Building Updates

- 1) Dave Guberud, Ring & DuChateau**
- 2) Russ VanGilder, DOA**

Dave Guberud, Ring & DuChateau, gave an update to the Board on the commissioning status of the new building, specifically the BSL-3 suite. Mr. Guberud mentioned that we

are nearing the project's completion. UW Safety is working to get the laboratory certified. The team has met every other week for the past two years to ensure the building is 100% safe given any scenario. Mr. Guberud feels confident the project will be completed by the fall.

Russ VanGilder, DOA, introduced himself to the Board as building project manager since 2008. The construction and design contracts closed in October 2015, leaving the commissioning contract as the only open contract for the project. There is roughly \$12,000 left in the project budget to make any necessary adjustments to systems. The project is projected to close with a \$0 balance in about a month. After this, UW-Safety will be completing the operational laboratory certifications with the intent of a grand opening in fall 2016.

Item 6. IT UPDATE

1) Linda Johnson, Steve Marshall, and Mary Wedig, Wisconsin State Laboratory of Hygiene

Steve Marshall presented the IT projects and tentative timeline graphic to the Board. The UW hospital interface is complete, and as of this weekend, the Chemware upgrade will be completed. Linda Johnson noted that the newborn screening webinar went live on February 1st. The Chemware and Great Plains upgrade are scheduled to go live on February 20th and 23rd, respectively. The Microsoft Exchange upgrade will occur in early March and the Dean/St. Mary's HL7 interface has begun and will be finalized in late spring 2016. By late fall 2016, the Epic OutReach website for checking samples will be operational. Ms. Johnson presented a map on the interfaces and web portal sites throughout Wisconsin. Ms. Johnson next presented the HL7 interface volumes. From November 23, 2015 to February 8, 2016 the lab had 6,943 orders (in and out) for University Health Services and 2,483 orders (in and out) for UW Health. Mary Wedig, WSLH Communicable Disease Division, provided more details on laboratory reporting. Ms. Wedig gave an overview of forms of reportable results for diseases and conditions as required by state statute. The WSLH uses two forms of reporting: Electronic Laboratory Reporting (ELR) which is a means to automatically and rapidly report laboratory results and Web-Based Laboratory Reporting (WLR) which is a means to enter laboratory results into a secure web portal. Both forms enter into the Wisconsin Electronic Disease Surveillance System (WEDSS) which is used for disease reporting, outbreak management, and investigation for individual cases. Upon receipt, a disease is assigned a code based on the ELR message. A public health jurisdiction is also assigned based on the patient address from the ELR message. Ms. Wedig presented maps to the Board showing ELR/WLR implementation statuses throughout Wisconsin. Ms. Wedig presented a map of completed ELR/WLR implementations. For 2015, the lab received close to 250,000 messages. 90% of reportables are reported. Ms. Wedig mentioned that the WSLH is also reporting with the CDC on the Public Health Lab

Interoperability Project (PHLIP) for influenza testing, Vaccine Preventable Disease (VPD) reporting, and influenza sequencing.

Item 7. NEW COMMUNICABLE DISEASE TESTS AND FEES

1) Dr. Peter Shult, Director, Communicable Disease Division, Wisconsin State Laboratory of Hygiene

Dr. Pete Shult updated the Board on fee increases for the Communicable Disease Division. We have not updated fees in over six years, so we have been overdue for an increase. Dr. Shult had the Board refer to their packets to review the increases. All tests are priced appropriately within the market range. Dr. Shult provided the break-down for both new (11) and existing (21) tests. Price increases also reflect advances in technology. Most of the tests are low-volume tests.

Carrie Lewis made a motion to accept the new pricing seconded by **Jeffery Kindrai**. The motion passed unanimously and the price increase was accepted. **Chair Dr. Robert Corliss** entertained a motion for a July 1, 2016 effective date. **Carrie Lewis** seconded the motion and the motion was passed unanimously.

Item 8. FY16 SECOND QUARTER REPORT

1) Marie Ruetten, Financial Manager, Wisconsin State Laboratory of Hygiene

Our income statement on an accrual basis year-to-date is at a net loss of \$210,866 (\$136,617 less than we budgeted year-to-date). Our revenue is at \$20,803,608 year-to-date (\$499,205 less than we budgeted year-to-date). For expenses, we are at \$21,014,474 (\$362,588 under budget).

Compared to FY15, we are up in revenue by \$247,431. This is mostly agency revenue from early in the year contracts. Our expenses have decreased from FY15 by \$711,736.

Our cash balance on December 31, 2015 is \$13,214,404 compared to \$12,026,567 on September 30, 2015. Subtracting restricted cash, deferred revenue, and encumbered payables, we are at \$1,434,930 on December 31, 2015 compared to \$2,992,930 on September 30, 2015.

Item 9. CONTRACTS REPORT

1) Marie Ruetten, Financial Manager, Wisconsin State Laboratory of Hygiene

Ms. Ruetten presented the contracts report to the Board. We have six contracts with APHL totaling \$845,200, one contract with the Illinois Department of Health at \$15,000, and eight contracts with the Department of Health Services totaling \$1,095,418. Our grand total for contracts is currently \$1,955,618.

Item 10. DIRECTOR'S REPORT

1) Steve Marshall, Assistant Director, Wisconsin State Laboratory of Hygiene

Chair Dr. Robert Corliss mentioned to the Board that Carrie Lewis would like to give an update on lead in drinking water from the Milwaukee Water Works (MWW) in light of the recent events in Flint, Michigan. With municipal water systems, the service line is typically made of copper, plastic, or lead. The part of the line on your property is the homeowner's responsibility. MWW has been treating their water with a phosphorous compound since 1996 to coat the inside of the service lines to keep lead out of the water. The EPA is shifting from a community-wide approach to evaluating individual homes. MWW's water main replacements have gone up from 3 to 4 miles of replacement to 15 miles of replacement. MWW will not do any water main replacements this year that have lead service lines after a study was done to determine that disrupting the line can increase the amount of detectable lead in the tap – only copper lines will be replaced. However, when a lead line does need to be replaced, MWW will be providing filters for the homeowners to use. Ms. Lewis mentioned that MWW is working with local health departments on blood lead testing also. Ms. Lewis mentioned to please contact the MWW with any questions.

Steve Marshall noted that the next Board meeting will be April 26th. At that meeting we present the FY16 third quarter report along with the preliminary FY17 budget. Mr. Marshall had the Board refer to the packet for more details on public and environmental health incidents including Brucella, a hazmat discharge incident in La Crosse, a possible ricin exposure, along with *Elizabethkingia meningoseptica* and Zika virus.

Mr. Marshall mentioned that we had 3,591 water systems tested, and of those, 64 received a boil water notice.

The meeting transitioned to the Election of Officers. **Chair Dr. Robert Corliss** made a motion to nominate **Jeffery Kindrai** for the position of Chair, **James Morrison** for the position of Vice-Chair/Chair Elect, and **Dr. Peter Shult** for the position of Interim Secretary. The nominations passed unanimously seconded by **Steve Geis**, with **Jeffery Kindrai** and **James Morrison** abstaining.

Chair Dr. Robert Corliss made a motion to adjourn meeting at 3:00 P.M. **Charles Warzecha** seconded the motion. The motion passed unanimously and the meeting was adjourned.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "Peter A. Shult".

Peter A. Shult, PhD
Interim Secretary, Wisconsin State Laboratory of Hygiene Board of Directors