#### Wisconsin State Laboratory of Hygiene Board of Directors Meeting November 4<sup>th</sup>, 2014 Madison, Wisconsin

#### DATE: October 28, 2014

TO: Chancellor Rebecca Blank, UW-Madison – Darrell Bazzell, Designated Representative Kitty Rhodes, Secretary, DHS – Karen McKeown, Designated Representative Cathy Stepp, Secretary, DNR – John R. Sullivan, Designated Representative Ben Brancel, Secretary DATCP – Susan Buroker, Designated Representative Barry Irmen, Chair Dr. Robert Corliss, Vice-Chair Dr. Ruth Etzel, Member James Morrison, Member Carrie Lewis, Member Jeffery Kindrai, Member

Steven Geis, DNR Alternate Ron Arneson, DNR Alternate Scott Hildebrand, UW-Madison Alternate Steven Sobek, DATCP Alternate Charles Warzecha, DHS Alternate

Charles Brokopp, 10. PH

- FROM: Dr. Charles Brokopp, Secretary Director, Wisconsin State Laboratory of Hygiene
- RE: Wisconsin State Laboratory of Hygiene Board of Directors Meeting Wisconsin State Laboratory of Hygiene 2601 Agriculture Drive Madison, WI 53718 November 4<sup>th</sup>, 2014 1:00p.m. — 4:00p.m.

C:

Cynda DeMontigny Kristine Hansbery Linda Johnson Jan Klawitter Dr. Daniel Kurtycz Steve Marshall Marie Ruetten Dr. Peter Shult Steve Strebel Dr. David Warshauer David Webb

# WISCONSIN STATE LABORATORY OF HYGIENE BOARD OF DIRECTORS

# **MEETING NOTICE**

<u>Tuesday, November 4<sup>th</sup>, 2014</u> 1:00p.m. – 4:00p.m.

### MEETING LOCATION Wisconsin State Laboratory of Hygiene 2601 Agriculture Drive Madison, WI 53718

**Notice is hereby given** that the Wisconsin State Laboratory of Hygiene Board of Directors will convene at <u>1:00 p.m. on Tuesday, November 4<sup>th</sup>, 2014</u> at Wisconsin State Laboratory of Hygiene in Madison, Wisconsin.

**Notice is further given** that matters concerning Wisconsin State Laboratory of Hygiene issues, program responsibilities or operations specified in the Wisconsin Statutes, which arise after publication of this notice may be added to the agenda and publicly noticed no less than two hours before the scheduled board meeting if the board Chair determines that the matter is urgent.

**Notice is further given** that this meeting may be conducted partly or entirely by teleconference or videoconference.

**Notice is further given** that questions related to this notice, requests for special accommodations, or requests for a public appearance are addressed by the Wisconsin State Laboratory of Hygiene Administrative Offices by phone at (608) 890-0288 or in writing to the Wisconsin State Laboratory of Hygiene, 465 Henry Mall, Madison, Wisconsin, 53706.

ORDER OF BUSINESS: See agenda.

Respectfully submitted,

Charles Brokopp, W. PH

Charles D. Brokopp, DrPH Secretary, Wisconsin State Laboratory of Hygiene Board of Directors Director, Wisconsin State Laboratory of Hygiene October 28, 2014

#### Wisconsin State Laboratory of Hygiene Board of Directors Meeting November 4<sup>th</sup>, 2014 1:00 P.M. – 4:00 P.M.

#### Wisconsin State Laboratory of Hygiene 2601 Agriculture Drive Madison, WI 53718

### AGENDA

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#### PROCEDURAL ITEMS

#### Item 1. APPROVAL OF MINUTES

#### **Description of Item:**

The draft minutes of the August 19<sup>th</sup>, 2014 board meeting are submitted for approval.

#### **Suggested Board Action:**

Motion: Approve the draft minutes of the August 19<sup>th</sup>, 2014 board meeting as submitted.

#### **Staff Recommendation and Comments:**

Approve draft minutes.

Once approved, minutes become part of the public record and are posted on the WSLH website: <u>http://www.slh.wisc.edu/about/board/board-meetings-agendas-and-minutes/</u>.

#### PROCEDURAL ITEMS

#### Item 2. REORGANIZATION OF AGENDA

#### **Description of the Item:**

Board members may suggest changes in the order in which agenda items are discussed.

#### **Suggested Board Action:**

None.

#### **Staff Recommendation and Comments:**

Reorganize the agenda as requested by the Board

#### **PROCEDURAL ITEMS**

#### Item 3. PUBLIC APPEARANCES

#### **Description of the Item:**

Under the board's Policies and Procedures nonmembers are invited to make presentations.

#### **Suggested Board Action:**

Follow WSLH Policies and Procedures.

#### **Staff Recommendation and Comments:**

Follow WSLH Policies and Procedures.

Per Policies and Procedures of the Wisconsin State Laboratory of Hygiene Board of Directors:

- §6.12 Speaking privileges. When the board is in session, no persons other than laboratory staff designated by the director shall be permitted to address the board except as hereinafter provided:
  - (a) A committee report may be presented by a committee member who is not a member of the board.
  - (b) A board or committee member in the course of presenting a matter to the board may request staff to assist in such a presentation.
  - (c) If a board member directs a technical question for clarification of a specific issue to a person not authorized in this section, the Chair may permit such a person to respond.
  - (d) The board may by majority vote or by decision of the Chair allow persons not otherwise authorized in this section to address the board if the situation warrants or the following criteria is followed:
    - (1) Written requests for public appearances on specific current agenda items shall be made to the board Secretary <u>no later than two working days</u> prior to the meetings. The request shall outline the reasons for the request including the subject matter to be discussed in as much detail as is feasible prior to the meeting of the board. Those requesting an appearance may, at or prior to the board meeting, provide board members copies of any written materials to be presented or a written statement of a position.
    - (2) Individual presentations will be limited to five minutes, unless otherwise authorized by the Chair.
    - (3) To schedule an appearance before the Wisconsin State Laboratory of Hygiene Board of Directors, contact the board Secretary, c/o Director, Wisconsin State Laboratory of Hygiene, 465 Henry Mall, Madison, Wisconsin 53706. Telephone (608) 890-0288. The subject or subjects to be discussed must be identified.
    - (4) The Wisconsin State Laboratory of Hygiene "Guidelines for Citizen Participation in WSLH Board Meetings" are published on its website: http:// www.slh.wisc.edu/index.shtml and printed copies are available on request. (See Appendix 5) [Section §6.12 approved 5/27/03 board meeting.]

#### Appendix 5

#### **Guidelines for Citizen Participation at WSLH Board Meetings**

The Wisconsin State Laboratory of Hygiene board provides opportunities for citizens to appear before the board to provide information to the board on items listed on the agenda. Such appearances shall be brief and concise. In order to accommodate this participation in the allotted time, the guidelines are as follows:

- A. Items to be brought before the board:
  - 1. The board Secretary and Chair will assign a specific time on the agenda to hear public comment when a request to speak has been received from a member of the public.
  - 2. Individuals or organizations will be limited to a total of five (5) minutes to make a presentation to the board. Following the presentation board members may ask clarifying questions.
  - 3. An organization is limited to one (1) spokesperson on an issue.
  - 4. On complex issues, individuals wishing to appear before the board are encouraged to submit written materials to the board Secretary in advance of the meeting so the board may be better informed on the subject in question. Such information should be submitted to the board Secretary for distribution to all board members <u>no later than seven (7) working days</u> before the board meeting.
  - 5. No matters that are in current litigation may be brought before the board.
- B. The board encourages individuals to confine their remarks to broad general policy issues rather than the day-to-day operations of the Wisconsin State Laboratory of Hygiene.
- C. Citizens who have questions for board members should ask these questions prior to the board meeting, during any recess during the board proceedings, or after board adjournment.
- D. Written requests to appear before the WSLH Board of Directors should be submitted <u>no</u> <u>later than two (2) working days</u> prior to a scheduled board meeting.
- E. Submit written requests to: Secretary, Wisconsin State Laboratory of Hygiene Board of Directors C/O WSLH Director 465 Henry Mall Madison, WI 53706 Telephone: (608) 890-0288 Email: <u>charles.brokopp@slh.wisc.edu</u>

#### **BUSINESS ITEMS**

#### Item 4. BOARD MEMBERS' MATTERS

#### **Description of the Item:**

Board Members' Matters will present board members with the opportunity to ask questions and/or discuss issues related to the Wisconsin State Laboratory of Hygiene.

#### **Suggested Board Action:**

Receive for information.

#### **Staff Recommendations and Comments:**

Receive for information.

#### **BUSINESS ITEMS**

#### **Item 5. SCIENTIFIC PRESENTATIONS**

#### 1) Ebola Update

- a. Dr. Peter Shult, WSLH
- b. Charles Warzecha, DHS

#### **Suggested Board Action:**

Receive for information.

Staff Recommendations and Comments: Receive for information.

#### **BUSINESS ITEMS**

#### Item 6. FY15 FIRST QUARTER REPORT

#### **Description of the Item:**

Marie Ruetten will provide the FY15 first quarter report to the Board.

# <u>Suggested Board Action:</u> Receive for information.

#### **Staff Recommendations and Comments:**

Receive for information.

#### WISCONSIN STATE LABORATORY OF HYGIENE

#### FINANCIAL REPORT

#### FIRST QUARTER FISCAL YEAR 2015

September 30, 2014

Contents

#### FINANCIAL STATEMENTS

Statement of income - accrual

Statement of income - modified cash

Comparative income statement

Comparative balance sheet

Statement of cash flows

Notes to the financial statements

#### WISCONSIN STATE LABORATORY OF HYGIENE STATEMENT OF INCOME For the period July 1, 2014 through September 30, 2014 Accrual Basis

SUPPORT AND REVENUE	FY	15 ANNUAL BUDGET	FY15 YEAR- TO- DATE BUDGET	FY15 YEAR-TO- DATE ACTUAL	-	ARIANCE /er/(Under)	VARIANCE % of BUDGET
Laboratory Services Revenues (Note 3)							
Agency	\$	6,343,772	\$ 1,552,682	\$ 1,330,024	\$	(222,658)	-14.3%
Nonagency	Ψ	18,715,552	4,818,632	4,887,866	Ψ	69,234	1.4%
GPR Funding		11,152,523	2,834,862	2,793,747		(41,115)	-1.5%
OWI Fund Revenues		1,523,908	375,997	509,245		133,248	35.4%
Grant Funding		5,174,751	1,416,886	1,367,171		(49,715)	-3.5%
Interest Income		8,400	2,100	2,646		546	26.0%
TOTAL SUPPORT AND REVENUE EXPENSES		42,918,906	11,001,159	10,890,699		(110,460)	-1.0%
Salaries		19.511.715	4,590,952	4,453,589		(137,363)	-3.0%
Fringe Benefits		7,710,552	2,127,134	2,010,393		(116,741)	-5.5%
Supplies & Services		12,570,504	3,104,705	3,093,266		(11,439)	-0.4%
Transfer Overhead to UW		802.408	208,812	205,656		(3,156)	-1.5%
Building Rent		2,712,175	678,040	541,921		(136,119)	-20.1%
Depreciation		1,972,789	493,197	492,879		(318)	-0.1%
Bad Debt Expense		80,000	19,992	14,239		(5,753)	-28.8%
Interest Expense		4,200	3,300	1,039		(2,261)	-68.5%
TOTAL EXPENSES		45,364,343	11,226,132	10,812,982		(413,150)	-3.7%
NET OPERATING INCOME OR (LOSS)	\$	(2,445,437)	\$ (224,973)	\$ 77,717	\$	2,523,154	-

#### WISCONSIN STATE LABORATORY OF HYGIENE STATEMENT OF INCOME For the period July 1, 2014 through September 30, 2014 Modified Cash Basis

	 FY 15 PPROVED ANNUAL BUDGET	YE	FY15 AR- TO- DATE UDGET		FY15 EAR- TO- DATE ACTUAL		VARIANCE Over/(Under)	VARIANCE % of BUDGET
SUPPORT AND REVENUE								
Laboratory Services Revenues (Note 3)								
Agency	\$ 6,343,772	<b>\$</b> 1	,552,682	\$	1,330,024		\$ (222,658)	-14.3%
Nonagency	18,715,552	4	1,818,632		4,887,866		69,234	1.4%
GPR Funding	11,152,523	2	2,834,862		2,793,747		(41,115)	-1.5%
OWI Fund Revenues	1,523,908		375,997		509,245		133,248	35.4%
Grant Funding	5,174,751	1	,416,886		1,367,171		(49,715)	-3.5%
Interest Income	 8,400		2,100		2,646		546	26.0%
TOTAL SUPPORT AND REVENUE	42,918,906	11	,001,159	1	0,890,699		(110,460)	-1.0%
EXPENSES								
Salaries	19,511,715	2	1,590,952		4,453,589		(137,363)	-3.0%
Fringe Benefits	7,710,552	2	2,127,134		2,010,393		(116,741)	-5.5%
Supplies & Services	12,570,504	3	3,104,705		3,093,266		(11,439)	-0.4%
Transfer Overhead to UW	802,408		208,812		205,656		(3,156)	-1.5%
Building Rent	2,712,175		678,040		541,921		(136,119)	-20.1%
Capital Expense	1,170,559		292,640		287,492	(1)	(5,148)	-1.8%
Bad Debt Expense	80,000		19,992		14,239		(5,753)	-28.8%
Interest Expense	 4,200		3,300		1,039		(2,261)	-68.5%
TOTAL EXPENSES	 44,562,113	11	,025,575	1	0,607,595		(417,980)	-3.8%
NET OPERATING INCOME OR (LOSS)	\$ (1,643,207)	\$	(24,416)	\$	283,104		\$ 1,926,311	
RESERVE EXPENDITURES	\$ 1,643,207	\$	410,802	\$	343,889	(2)		
MODIFIED NET OPERATING INCOME OR (LOSS)	\$ -	\$	386,386	\$	626,993			

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(1) As of 10/22/14 \$720,000 of Capital Expense in ordering process, not yet encumbered. Of this, \$290,000 is grant funded.

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(2) Reserve Expenditure is Capital plus budgeted and planned Special Projects.

#### WISCONSIN STATE LABORATORY OF HYGIENE COMPARATIVE INCOME STATEMENT For the 3 months ended September 30, 2014 and September 30, 2013

SUPPORT AND REVENUE	3 Months ctual FY15	3 Months ctual FY14	Variance /er/(Under)	Percentage Change
Laboratory Services Revenues (Note 3)				
Agency	\$ 1,330,024	\$ 1,916,795	\$ (586,771)	-30.6%
Nonagency	4,887,866	5,365,535	(477,669)	-8.9%
GPR Funding	2,793,747	2,522,156	271,591	10.8%
OWI Fund Revenues	509,245	356,991	152,254	42.6%
Grant Funding	1,367,171	1,165,243	201,928	17.3%
Interest Income	 2,646	1,256	1,390	110.7%
TOTAL SUPPORT AND REVENUE	10,890,699	11,327,976	(437,277)	-3.9%
EXPENSES				
Salaries	4,453,589	4,285,308	168,281	3.9%
Fringe Benefits	2,010,393	1,895,254	115,139	6.1%
Supplies & Services	3,093,266	3,185,717	(92,451)	-2.9%
Transfer Overhead to UW	205,656	200,989	4,667	2.3%
Building Rent	541,921	525,300	16,621	3.2%
Depreciation	492,879	451,168	41,711	9.2%
Bad Debt Expense	14,239	36,544	(22,305)	-61.0%
Interest Expense	 1,039	2,081	(1,042)	-50.1%
TOTAL EXPENSES	 10,812,982	10,582,361	 230,621	2.2%
NET OPERATING INCOME OR (LOSS)	\$ 77,717	\$ 745,615	\$ (667,898)	-

#### WISCONSIN STATE LABORATORY OF HYGIENE COMPARATIVE BALANCE SHEET As of September 30, 2014 and June 30, 2014

ASSETS	September 30, 2014	June 30, 2014
CURRENT ASSETS		
Cash	\$ 9,952,486	\$ 9,064,175
Cash-restricted-newborn screening surcharge	2,031,434	1,734,826
Net accounts receivables (Note 2)	3,931,680	5,479,437
Other receivables	895,208	1,604,807
Inventories	57,414	62,573
Prepaid expenses	336,164	417,176
Total current assets	17,204,386	18,362,994
EQUIPMENT AND BUILDING IMPROVEMENTS		
Equipment	25,187,374	24,932,759
Building improvements	7,234,117	7,234,117
	32,421,491	32,166,876
Less accumulated depreciation	(22,350,809)	(21,860,586)
Total net fixed assets	10,070,682	10,306,290
Total Assets	\$ 27,275,068	\$ 28,669,284
LIABILITIES AND EQUITY		
CURRENT LIABILITIES		
Salaries payable	\$ 119,385	
Accounts payable	928,774	1,409,616
Newborn screening surcharge payable	2,031,434	1,734,826
Accrued expenses	130,000	155,554
Current obligations under capital leases	-	29,629
Notes Payable - current	94,988	94,988
Proficiency testing deferred revenue	453,460	1,360,380
Newborn screening deferred revenue	2,186,701	2,111,558
Compensated Absences (Note 5)	695,205	813,915
Total current liabilities	6,639,947	8,230,590
LONG TERM DEBT Compensated Absences (Note 5)	1,587,530	1,411,567
Total long term debt	1,587,530	1,411,567
Total Liabilities	8,227,477	9,642,157
		0,0.2,101
EQUITY		
Retained earnings-restricted (Note 4) Operating contingency	2,282,927	2,136,900
Total restricted retained earnings	2,282,927	2,136,900
Net Operating Income or (Loss)	77,717	1,760,554
Retained earnings-unrestricted	11,271,534	9,714,260
Contributed capital	5,415,413	5,415,413
Total unrestricted retained earnings	16,764,664	16,890,227
Total Equity	19,047,591	19,027,127
Total Liabilities and Equity	\$ 27,275,068	\$ 28,669,284
Contingency Funding	10,564,439	10,132,404

#### WISCONSIN STATE LABORATORY OF HYGIENE NOTES TO THE FINANCIAL STATEMENTS For the period July 1, 2014 through September 30, 2014

#### NOTE 1 -NATURE OF BUSINESS AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Business:

The Wisconsin State Laboratory of Hygiene (WSLH) is a governmental institution which provides medical, industrial and environmental laboratory testing and related services to individuals, private and public agencies, including the Department of Natural Resources (DNR) and the Department of Health Services (DHS). Approximately 75% of the WSLH operating revenues are program revenues, including contracts, grants, and fee-for-service billing. The remainder are general purpose revenues (GPR), which are Wisconsin state general fund dollars.

#### **Budgetary Data:**

Fiscal Year 2014-2015 operating budget amounts were approved by the WSLH Board on June 17, 2014.

#### Basis of Presentation:

- The financial statements have been prepared on a modified accrual basis following Generally Accepted Accounting Principles (GAAP).

Basis of Accounting:

- Revenues are recognized at the completion of the revenue generating processes. Fee-forservice revenues are generally recognized in the period services are completed.
- Revenues from GPR, OWI, Grants, and expense reimbursement contracts for salaries, fringe benefits, capital, and supplies are recognized as expended.
- Expenses are recognized and accrued when the liability is incurred.

#### Estimates and assumptions:

 The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying footnotes. Actual results could differ from those estimates.

#### Assets:

- Cash is considered restricted if, by prior agreement with an outside entity, it must be segregated for future use by the outside entity or by WSLH at the outside entity's behest. As of September 30, 2014 available cash is restricted in an amount equal to the newborn screening surcharge payable to the Wisconsin Department of Health Services.
- Accounts receivable are reported at net realizable value. Net realizable value is equal to the gross amount of receivables less an estimated allowance for uncollectible amounts.
- Inventory is stated at cost (first in, first-out method).
- Equipment and building improvements are carried at cost. Expenditures for assets in excess of \$5,000 are capitalized. Depreciation is computed by the straight-line method.

#### Liabilities

A liability for unearned revenue is recognized for prepaid receipts for WSLH-provided Proficiency Testing programs and for prepaid newborn screening tests.

#### NOTE 2- ACCOUNTS RECEIVABLE

Accounts receivable and allowance for uncollectible account balances as of September 30, 2014 and June 30, 2014 are as follows:

	<u>September 30, 2014</u>	<u>June 30, 2014</u>
Accounts Receivable Total	\$4,455,393	\$6,056,412
Allowance for bad debt	<u>(523,713)</u>	(576,975)
Net Receivables	\$3,931,680	\$5,479,437

#### **NOTE 3- LABORATORY SERVICES REVENUES**

- At the Board's request, Laboratory Service Revenues on the Income Statement have been divided into two groups, Agency and Non-Agency, as follows:
  - Agency:

DNR contracts DHS contracts DATCP University of Wisconsin Office of Justice Assistance Wisconsin Emergency Management Non-Agency: UW Hospital Authority Medicare and Medicaid Municipalities Law Enforcement Agencies Proficiency Testing Newborn Screening All other revenues from individuals, businesses, clinics, and hospitals.

#### **NOTE 4- RETAINED EARNINGS - RESTRICTED**

The operating contingency is computed annually and reflects two months of salary and fringe benefit cost for positions funded from program revenues. The contingency fund is considered adequately funded if working capital is greater than the contingency fund restriction. As of September 30, 2014 working capital (current assets less current liabilities) was \$10,564,439 thereby meeting the target contingency reserve requirement of \$2,282,927.

#### **NOTE 5- COMPENSATED ABSENCES**

- GASB Statement No. 16, "Accounting for Compensated Absences," establishes standards of accounting and reporting for compensated absences by state and local governmental entities for which employees will be paid such as vacation, sick leave, and sabbatical leave. Using the criteria in Statement 16, a liability for compensated absences that is attributable to services already rendered and that is not contingent on a specific event that is outside the control of the State and its employees has been accrued. The table below details the liability by benefit category:

					Comp	
	Total	Vacation	Pers Hol	Legal Hol	Time	Sabbatical
Current	\$695,205	\$490,640	\$130,663	\$4,844	\$5,041	\$64,017
Long						
Term	1,587,530	0	0	0	0	1,587,530
	\$2,282,735	\$490,640	\$130,663	\$4,844	\$5,041	\$1,651,547

#### **BUSINESS ITEMS**

#### Item 7. STRATEGIC MAP UPDATE

#### **Description of the Item:**

Steve Marshall, Assistant Director, WSLH will provide an update on our new strategic map.

#### **Suggested Board Action:**

Receive for information.

#### **Staff Recommendations and Comments:**

Receive for information.



#### DRAFT

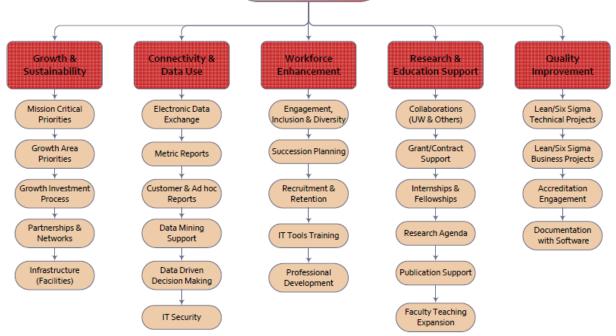
Advance the Mission and

Vision of the WSLH

#### STRATEGIC MAP

2015-2017

MISSION: The Wisconsin State Laboratory of Hygiene at the University of Wisconsin-Madison improves and protects the human condition by providing accurate and precise environmental and public health testing, service, research and education. VISION: Our vision is to be a global leader in improving quality of life through the advancement of sciencebased environmental and public health laboratory practice and policy.



### WSLH Strategic Map 2015-2017

### DRAFT

### October 20, 2014

#### **OBJECTIVE DEFINITIONS**

# 1. **Growth & Sustainability** (previous related goals: Laboratory Excellence; Financial Viability)

- a. <u>Mission Critical Priorities</u>: review of vision, mission, statutory obligations and what is required vs. what is desired.
- b. <u>Growth Area Priorities</u>: review of current and future business lines and what areas we should continue/consider vs. what areas we should not consider or stop.
- c. <u>Growth Investment Process</u>: what should be the factors and the ongoing process for making prioritized investment decisions; how to market services appropriately.
- d. <u>Partnerships & Networks</u>: how to evaluate, strengthen and expand existing relationships with private and public system entities.
- e. <u>Infrastructure (Facilities)</u>: vacating Henry Mall and relocating to new facilities; improving operations and quality of life for employees at existing facilities.
- 2. Connectivity & Data Use (previous related goals: Laboratory Excellence; Informatics)
  - a. <u>Electronic Data Exchange</u>: plan for expanding/maintaining electronic interfaces and web-based orders/results access with customers.
  - b. <u>Metric Reports</u>: define and share regular financial and laboratory performance metrics.
  - c. <u>Customer & Ad hoc Reports</u>: provide staff training and support on process and existing tools for customer and ad hoc reporting.
  - d. <u>Data Mining Support</u>: promote the use of existing data at WSLH for research and publication; general staffing support and tools for data collating and analysis projects.

- e. <u>Data Driven Decision Making</u>: define a process for what data driven factors should be considered when making priority decisions.
- f. <u>IT Security</u>: review process for long term IT systems planning, security levels, improvements and maintenance.
- 3. **Workforce Enhancement** (previous related goals: Laboratory Excellence; Workforce Development)
  - a. <u>Engagement, Inclusion & Diversity</u>: plan and activities to gather meaningful staff input.
  - b. <u>Succession Planning</u>: identify key positions in danger of being vacated due to future retirements; identify strategies to attract potential candidates and to make existing staff competitive for these positions.
  - c. <u>Recruitment & Retention</u>: review practices within our control for finding, attracting, hiring and retaining qualified and diverse employees; develop strategies (not just monetary) for continual retention and advancement.
  - d. <u>Staff Training</u>: system for promoting and documenting staff training (iPassport or FootPrints?) for non-MyUW tracked training; provide training for IT supported solutions and tools already available to us.
  - e. <u>Professional Development</u>: review the Professional Development SOP (GENOP 802) and define how this investment is promoted, tracked and evaluated.
- 4. Research & Education Support (previous related goals: Laboratory Excellence)
  - a. <u>Collaborations (UW & Others)</u>: promote and prioritize research and teaching partnerships on and off campus (e.g., ICTR, CGL, Milwaukee, etc.).
  - b. <u>Grant/Contract Support</u>: define the kind of support needed to attract and increase grant revenue.
  - c. <u>Internships & Fellowships</u>: expand and support mentoring and training opportunities (e.g., University of Iowa Hygienic Lab program).
  - d. <u>Research Agenda</u>: set specific research topic, publication and funding goals; track and report progress on grants/contracts applied for, awarded, and publications completed.
  - e. <u>Publication Support</u>: provide data analysis and technical writing support to promote scientific publications in peer-reviewed journals.

- f. <u>Faculty Teaching Expansion</u>: explore ways to promote and increase the amount of teaching done by WSLH staff on and off campus; track and report on teaching activities.
- 5. **Quality Improvement** (previous related goals: Laboratory Excellence; Business Process Improvement)
  - a. <u>Lean/Six Sigma Technical Projects</u>: identify, prioritize, implement and track Office of Quality guided technical improvement projects (e.g., Forensic Toxicology reduction of turn-around-times)
  - b. <u>Lean/Six Sigma Business Projects</u>: identify, prioritize, implement and track Office of Quality led business improvement projects (e.g., billing, reporting, contracts, hiring, IT processes, etc.)
  - c. <u>Accreditation Engagement</u>: promote and involve staff in accreditation review and renewal processes in order to expand the culture of quality concept.
  - d. <u>Documentation with Software</u>: define and refine uses for FootPrints and iPassport documentation systems (e.g., SOP's, training, other document management).

#### **BUSINESS ITEMS**

#### Item 8. ENGAGEMENT, INCLUSION, AND DIVERSITY

#### **Description of the Item:**

Dr. Brokopp will present the results of an employee survey on engagement, inclusion and diversity (EID). The survey was conducted as part of the ongoing EID initiative undertaken by the administrative units within the Office of the Vice Chancellor for Finance and Administration. Results from a similar employee survey conducted in 2012 will be compared to the results from the 2014 survey. An update on the plan for addressing EID at the WSLH will also be presented.

#### **Suggested Board Action:**

Receive for information and input.

#### **Staff Recommendations and Comments:**

Receive for information and input

# VCFA Engagement, Inclusion, and Diversity Survey

2014 Scorecard

## Findings for Wisconsin State Lab of Hygiene

Report prepared by Nathan R. Jones, PhD UW Survey Center

### Response Rates by Sample Demographic Characteristics

	VCFA	WSLH
Total	84%	81%
By age		
Less than 35	81%	74%
35-49	85%	87%
50+	85%	81%
Gender		
Female	86%	82%
Male	83%	80%
Race/Ethnicity		
American Indian or Alaska Native	87%	
Asian (including Hawaiian and Pacific Islander	83%	64%
Black or African American	86%	
Hispanic or Latino	80%	
Unspecified	79%	
White	85%	83%
Multiracial	88%	
Minority	82%	69%

#### Engagement, Inclusion, and Diversity Survey 2014

Wisconsin State Lab of Hygiene

ENVIRONMENT OF WORK UNIT			
How strongly do you disagree or agree with each of the			
following statements about the environment in your			
work unit?		VCFA	WSLH
	Favorable	73%	69%
Q1a. A spirit of cooperation and teamwork exists in my	Neutral	13%	12%
work unit.	Unfavorable	14%	20%
	Mean	3.82	3.71
	Favorable	79%	74%
Q1b. The environment in my work unit is welcoming to	Neutral	16%	23%
employees of color.	Unfavorable	5%	3%
	Mean	4.06	4.02
	Favorable	85%	86%
Q1c. My work unit is welcoming to all people	Neutral	11%	9%
regardless of gender.	Unfavorable	4%	5%
	Mean	4.19	4.20
	Favorable	79%	76%
Q1d. My work unit is welcoming to all people	Neutral	17%	23%
regardless of sexual orientation.	Unfavorable	4%	2%
	Mean	4.10	4.06
	Favorable	76%	75%
Ole My work whit feels comfortable to me	Neutral	13%	13%
Q1e. My work unit feels comfortable to me.	Unfavorable	10%	12%
	Mean	3.96	3.92
	Favorable	63%	64%
Olf Maraninian accurte et mark	Neutral	19%	18%
Q1f. My opinion counts at work.	Unfavorable	18%	18%
	Mean	3.62	3.64
	Favorable	53%	44%
Q1g. In the past six months, I have seen disturbing	Neutral	17%	15%
conflicts in my work unit. [Flipped Scale]	Unfavorable	30%	41%
[I hpped Seale]	Mean	3.34	3.04
	Favorable	64%	60%
Q1h. In the past six months, I have received the "silent	Neutral	13%	10%
treatment" from someone at work. [Flipped Scale]	Unfavorable	23%	30%
	Mean	3.62	3.44
	Favorable	71%	73%
Q1i. I am comfortable providing feedback to my work	Neutral	14%	9%
unit on work issues.	Unfavorable	15%	18%
	Mean	3.76	3.72
	Favorable	67%	73%
Q1j. I am asked for input on work-related matters.	Neutral	17%	11%
Q1J. I am asked for input on work-related matters.	Unfavorable	16%	16%
	Mean	3.67	3.77
	Favorable	64%	70%
Q1k. I have made suggestions that have been	Neutral	22%	17%
implemented in my work unit.	Unfavorable	14%	13%
	Mean	3.65	3.76
	Favorable	81%	81%
Oll My work unit fools sofe to me	Neutral	11%	12%
Q11. My work unit feels safe to me.	Unfavorable	8%	8%
	Mean	4.05	4.01

	Favorable	70%	62%
Q1m. If I have a conflict with another employee, I know	Neutral	15%	17%
where to go to effectively resolve the issue.	Unfavorable	15%	22%
	Mean	3.73	3.51
	Favorable	73%	68%
Ola Low treated with respect of works	Neutral	16%	18%
Q1n. I am treated with respect at work.	Unfavorable	12%	14%
	Mean	3.83	3.74
	Favorable	74%	69%
ENVIRONMENT OF WORK UNIT - Total	Neutral	21%	23%
ENVIRONMENT OF WORK UNIT - Total	Unfavorable	6%	8%
	Mean	3.83	3.75

#### RELATIONSHIP WITH CO-WORKERS

How strongly do you disagree or agree with each of the following statements about your relationship with your co-workers?

co-workers?		VCFA	WSLH
	Favorable	74%	69%
Q2a. I receive support and encouragement from others in	Neutral	18%	22%
my work unit.	Unfavorable	8%	9%
	Mean	3.86	3.81
	Favorable	68%	61%
Q2b. In my unit, co-workers value and respect each other.	Neutral	19%	22%
	Unfavorable	12%	17%
	Mean	3.74	3.58
	Favorable	73%	69%
Q2c. In my work unit, my co-workers are open and	Neutral	19%	23%
welcoming to others who are different from them.	Unfavorable	8%	8%
	Mean	3.88	3.80
	Favorable	77%	69%
Q2d. I am satisfied with the relationships I have	Neutral	16%	19%
developed with my co-workers.	Unfavorable	7%	12%
	Mean	3.95	3.77
	Favorable	77%	69%
DELATIONSHID WITH CO WODKEDS Total	Neutral	18%	23%
RELATIONSHIP WITH CO-WORKERS - Total	Unfavorable	5%	8%
	Mean	3.86	3.74

TOOLS AND OPPORTUNITIES			
How strongly do you disagree or agree with each of the			
following statements?		VCFA	WSLH
	Favorable	69%	66%
Q3a. I have the resources to do my job well.	Neutral	15%	18%
	Unfavorable	15%	16%
	Mean	3.70	3.63
	Favorable	84%	77%
Q3b. I know what is expected of me on the job.	Neutral	10%	14%
Q50. I know what is expected of the off the job.	Unfavorable	6%	9%
	Mean	4.03	3.86
	Favorable	70%	63%
Q3c. My job makes good use of my skills and abilities.	Neutral	16%	17%
Qoc. My job makes good use of my skins and admittes.	Unfavorable	14%	20%
	Mean	3.76	3.55

	Favorable	62%	55%
Q3d. I have sufficient opportunities (such as challenging work assignments or projects) to earn a high performance	Neutral	22%	24%
rating.	Unfavorable	16%	21%
	Mean	3.62	3.43
	Favorable	48%	44%
Q3e. Recognition is based on performance in my work	Neutral	25%	25%
unit.	Unfavorable	27%	31%
	Mean	3.23	3.12
	Favorable	52%	48%
Q3f. I am satisfied with the recognition I receive for my	Neutral	23%	22%
work.	Unfavorable	25%	30%
	Mean	3.31	3.19
	Favorable	61%	61%
Q3g. Important institutional information is circulated to	Neutral	21%	22%
all members of my work unit.	Unfavorable	18%	17%
	Mean	3.53	3.50
	Favorable	55%	48%
Q3h. I am given real opportunity to improve my skills in	Neutral	26%	26%
my work unit.	Unfavorable	19%	25%
	Mean	3.45	3.29
	Favorable	38%	30%
Q3i. It is clear to me what I need to learn to be adequately	Neutral	29%	23%
prepared for promotional opportunities.	Unfavorable	33%	47%
	Mean	3.02	2.71
	Favorable	25%	31%
Q3j. I am satisfied with my pay.	Neutral	18%	19%
	Unfavorable	57%	50%
	Mean	2.40	2.62
TOOLS AND OPPORTUNITIES - Total	Favorable	55%	46%
	Neutral	33%	38%

	Unfavorable	12%	16%
	Mean	3.52	3.35
WORK UNIT			
How strongly do you disagree or agree with each of the			
following statements about your work unit?		VCFA	WSLH
	Favorable	78%	79%
Q4a. My work unit is successful at accomplishing its	Neutral	15%	14%
mission.	Unfavorable	7%	8%
	Mean	3.94	3.90
	Favorable	80%	84%
Q4b. My work unit produces high-quality products and	Neutral	14%	11%
services.	Unfavorable	5%	5%
	Mean	4.06	4.11
	Favorable	82%	80%
Q4c. The work I do is meaningful to me.	Neutral	13%	15%
	Unfavorable	5%	5%
	Mean	4.12	4.08
	Favorable	69%	62%
Q4d. I would recommend my unit as a good place to	Neutral	18%	20%
work.	Unfavorable	13%	18%
	Mean	3.82	3.62
	Favorable	82%	80%
WORK UNIT - Total	Neutral	15%	17%
	Unfavorable	3%	4%
	Mean	3.99	3.94

#### SUPERVISORS IN WORK UNIT

How strongly do you disagree or agree with each of the following statements about supervisors in your work unit?

		VCFA	WSLH
	Favorable	59%	52%
Q5a. My supervisor responds effectively to conflicts in my work unit.	Neutral	23%	22%
	Unfavorable	18%	26%
	Mean	3.55	3.30
	Favorable	67%	57%
Q5b. My supervisor provides me with useful feedback on	Neutral	17%	17%
my job performance.	Unfavorable	16%	26%
	Mean	3.67	3.34
	Favorable	60%	53%
Q5c. My supervisor is provided with the tools to be successful within the work unit.	Neutral	25%	31%
successful within the work unit.	Unfavorable	15%	17%
	Mean	3.59	3.43
	Favorable	62%	58%
Q5d. My supervisor has good management skills.	Neutral	19%	20%
	Unfavorable	18%	22%
	Mean	3.60	3.41
	Favorable	69%	64%
Q5e. I receive support and encouragement from my	Neutral	17%	18%
supervisor.	Unfavorable	14%	19%
	Mean	3.76	3.58
	Favorable	76%	71%
Q5f. My supervisor respects me and values my work.	Neutral	14%	15%
	Unfavorable	10%	14%
	Mean	3.93	3.74
Q5g Overall, I am satisfied with my supervisor.	Favorable	72%	67%
	Neutral	14%	12%

	Unfavorable	14%	22%
	Mean	3.83	3.59
	Favorable	51%	48%
Q5h. Overall, I am satisfied with the managers/leaders	Neutral	24%	22%
above my supervisor.	Unfavorable	25%	29%
	Mean	3.32	3.16
	Favorable	78%	76%
Q5i. My supervisor is open and welcoming to others who	Neutral	16%	18%
are different from him/her.	Unfavorable	7%	6%
	Mean	4.00	3.95
	Favorable	59%	60%
Q5j. Policies are applied fairly in my unit.	Neutral	19%	17%
Qoj. Foneles are applied failing in hig unit.	Unfavorable	21%	23%
	Mean	3.50	3.44
	Favorable	55%	52%
O51. Weak is distributed equitable is according	Neutral	21%	19%
Q5k. Work is distributed equitably in my unit.	Unfavorable	24%	29%
	Mean	3.35	3.25
	Favorable	64%	58%
	Neutral	24%	25%
SUPERVISORS IN WORK UNIT - Total	Unfavorable	12%	17%
	Mean	3.65	3.46
	mouil	5.05	5.10

OVERALL SATISFACTION How strongly do you disagree or agree with each of the following statements about your overall satisfaction with your job and work unit?		VCFA	WSLH
	Favorable	70%	68%
Of Considering everything I am esticified with my job	Neutral	16%	15%
Q6a. Considering everything, I am satisfied with my job	Unfavorable	14%	17%
	Mean	3.72	3.62
	Favorable	69%	67%
Q6b. Considering everything, I am satisfied with my	Neutral	16%	15%
work unit.	Unfavorable	14%	17%
	Mean	3.72	3.65
	Favorable	72%	69%
OVERALL SATISFACTION - Total	Neutral	18%	19%
OVERALE SATISFACTION - TOTAL	Unfavorable	10%	13%
	Mean	3.72	3.64

Other questions			
		VCFA	WSLH
	Yes	44%	50%
Q17. Did you complete the first EID survey in 2012?	No	32%	23%
	Unsure	24%	28%
	Yes	47%	26%
Q18. Were the results from the first EID shared with you?	No	23%	35%
	Unsure	30%	40%
	Favorable	23%	8%
Q19. How strongly do you disagree or agree: My work	Neutral	58%	66%
unit acted on the results of the first EID.	Unfavorable	19%	26%
	Mean	1.96	2.18
	Yes	27%	25%
Q20. Are you considering leaving your division within	No	73%	75%
the next year because of workplace conditions?	Unsure	0%	0%
Q21. What are your plans?			
To retire		8%	7%
To take another job at UW-Madison		35%	35%
To take another job outside UW-Madison		39%	38%
Other plans		17%	20%

#### **Composite Scales**

**Favorable -** Contains respondents who chose Codes 4 "Agree" or 5 "Strongly Agree" **Neutral -** Contains respondents who chose Code 3 "Neither Agree nor Disagree" **Unfavorable -** Contains respondents who chose Codes 2 "Disagree" or 1 "Strongly Disagree"

#### **Engagement scale:**

Engagement uses Q1a Q1f Q1n Q3a Q3b Q3c Q3d Q3e Q3f Q3h Q4a Q4b Q4c Q4d Q5g Q5h

	Engagement Score	
	16 to 80 Scale	1 to 5 Scale
Engaged	64-80	4-5
Somewhat Engaged	48-63	3-4
Not Engaged	16-47	1-3

#### **Diversity and Inclusion Index (D&I):**

D&I uses Q1b Q1c Q1d Q1e Q1l Q1n Q2b Q2c Q2d Q4d Q5e Q5f Q5i Q5j Q6b

	D&I Score	
	15 to 75 Scale	1 to 5 Scale
High	60-75	4-5
Medium	45-59	3-4
Low	15-44	1-3

#### **Best Places to Work Index (BP2W):**

The score is calculated using the BP2W Calculations and weighting. Using the favorable percentages FOR Q6a, Q4c, and Q6b

((Q6a x .74) + (Q4c x .91) + Q6b x 1)) / (.74 + .91 +1)

#### **Respect Related Questions:**

Q1n. I am treated with respect at work.

Q2b. In my unit, co-workers value and respect each other.

Q5f. My supervisor respects me and values my work.

	Rating	VCFA	WSLH
Engagement	Engaged	41%	36%
	Somewhat Engaged	43%	44%
	Not Engaged	16%	20%
Engagement Mean (16-80 point sc	ale)	59.55	57.83
Engagement Average score		3.72	3.61
D&I	High	52%	47%
bai	Medium	37%	39%
	Low	11%	14%
DQLMaan (15.75 point scale)		58.59	57.15
D&I Mean (15-75 point scale) D&I Average score		3.91	3.81
Dal Average score		3.91	3.81
BP2W Components			
Q6a		70%	68%
Q4c		82%	80%
Q6b		69%	67%
BP2W Scores		73.86%	71.98%
Respect related questions			
Q1n. I am treated with respect at	work.		
	Favorable	73%	68%
	Neutral	16%	18%
	Unfavorable	12%	14%
Q2b. In my unit, co-workers value other.	and respect each		
	Favorable	68%	61%
	Neutral	19%	22%
	Unfavorable	12%	17%
Q5f. My supervisor respects me an	d values my work.		
	Favorable	76%	71%
	Neutral	14%	15%
	Unfavorable	10%	14%

### Composite Scales and Respect Related Questions

## **Employment Survey**

Engagement, Inclusion, and Diversity

# What is the Employee Engagement Survey?

WISCONSIN STATE LABORATORY OF HYGIENE - UNIVERSITY OF WISCONSIN

- Survey of all UW-Madison staff
- Conducted by Vice Chancellor of Finance & Administration (VCFA) in 2012 and 2014
- Part of VCFA initiative to "create an environment of respect and inclusiveness through opportunities for employee engagement"

WISCONSIN STATE LABORATORY OF HYGIENE - UNIVERSITY OF WISCONSIN

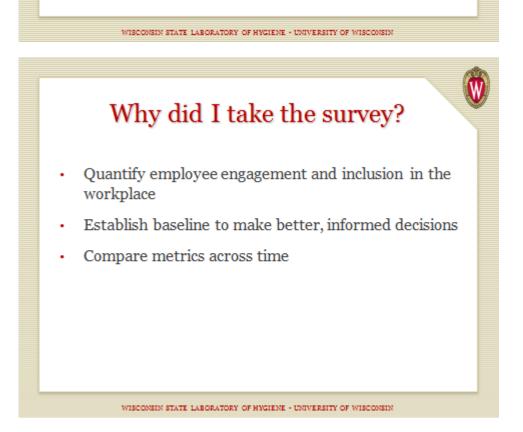
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## What is Engagement?

Differs from satisfaction

Being fully involved in and enthusiastic about work

When employees are engaged, they: Feel listened to Trusted Valued Sense of belonging



### What does it measure?

Pride in one's work

.

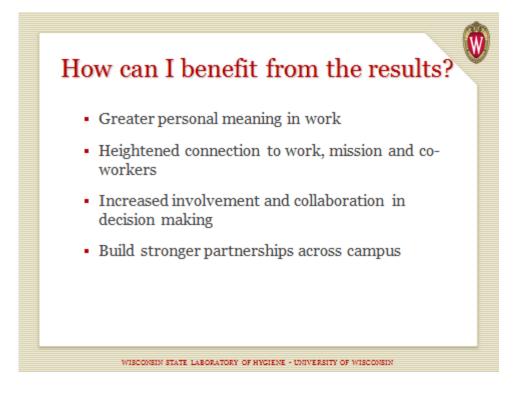
- Satisfaction with leadership
- Opportunities at work
- Satisfaction with the recognition received
- Prospect for future professional growth
- Positive work environment

WISCONSIN STATE LABORATORY OF HYGIENE - UNIVERSITY OF WISCONSIN



· Quantified by assigning a numerical value

Values are tabulated per question and aggregated per category



# How do engaged employees help an organization?

Actively engaged employees:

Move organization forward

Use their skills, talents, and enthusiasm to perform at highest level

Create higher productivity, better customer service, lower turnover



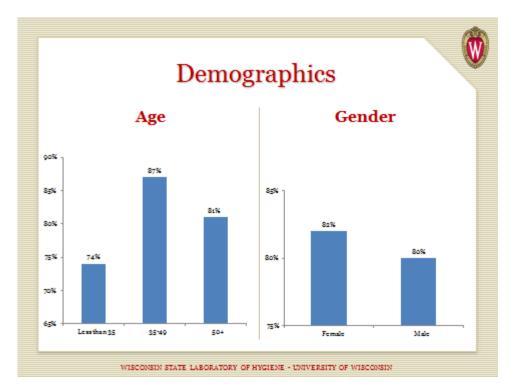
WISCONSIN STATE LABORATORY OF HYGIENE - UNIVERSITY OF WISCONSIN

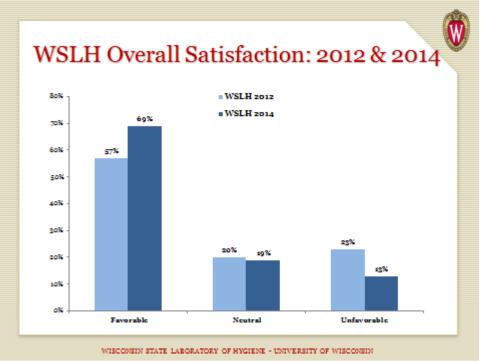
## Survey Response Rate: 2014

All VCFA employees: 84% (n=1,699)

WSLH: 81% (n=243)

WSLH response increased from 72% for 2012 survey



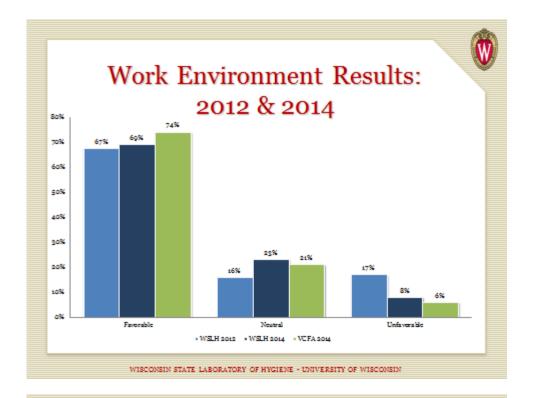


### Six Types of Questions

- 1. Work Environment (14)
- 2. Relationships with Co-workers (4)
- 3. Tools and Opportunities (9)
- 4. Work Unit Pride (4)
- 5. Relationship with Supervisor (11)
- 6. Overall Satisfaction (2)

WISCONSIN STATE LABORATORY OF HYGIENE - UNIVERSITY OF WISCONSIN

# Work Environment My work unit is welcoming to all people regardless of gender. I have made suggestions that have been implemented in my work unit. My work unit feels safe to me. In the past six months, I have seen disturbing conflicts in my work unit.

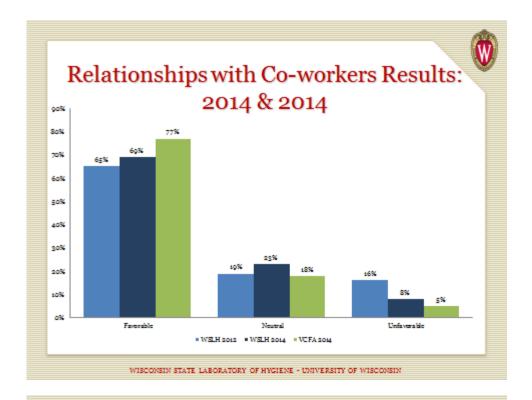


### Relationships with Co-workers

I receive support and encouragement from others in my work unit.

In my work unit, my co-workers are open and welcoming to others who are different from them.

I am satisfied with the relationships I have developed with my co-workers.



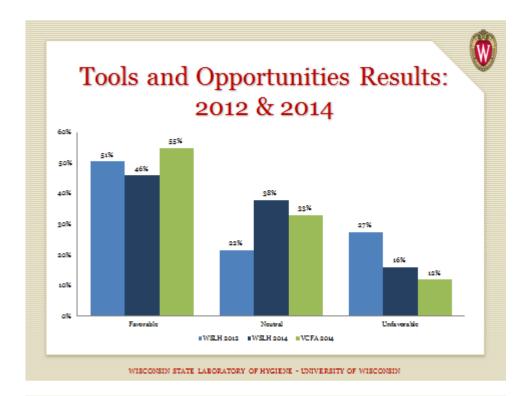
### **Tools and Opportunities**

I have the resources to do my job well.

My job makes good use of my skills and abilities.

Recognition is based on performance in my work unit.

It is clear to me what I need to learn to be adequately prepared for promotional opportunities.

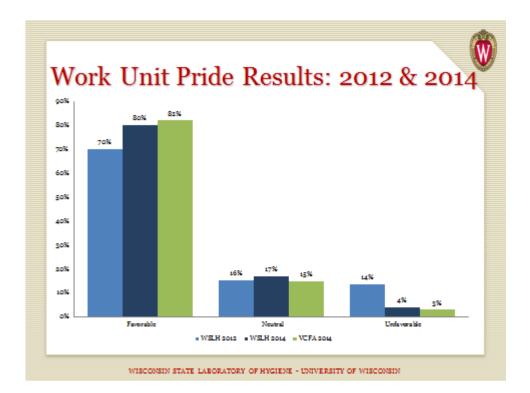


### Work Unit Pride

The work I do is meaningful to me.

My work unit produces high-quality products and services.

I would recommend my unit as a good place to work.



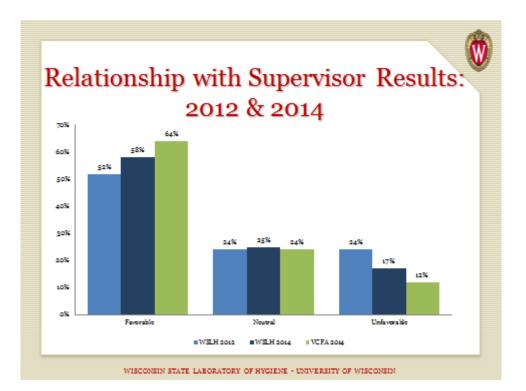
## Relationship with Supervisor

*My supervisor responds effectively to conflicts in my work unit.* 

My supervisor provides me with useful feedback on my job performance.

My supervisor has good management skills.

I receive support and encouragement from my supervisor.





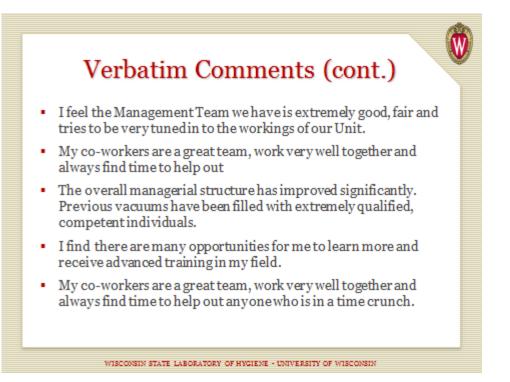
### WSLH & VCFA: 2014

- WSLH employees had lower mean scores in all categories
- WSLH employees closely resembled VCA in *work unit* and *overall satisfaction* categories
- Widest margin of responses shown in Tools and opportunities and Relationship with co-workers, and Relationship with supervisor categories

#### WISCONSIN STATE LABORATORY OF HYGIENE - UNIVERSITY OF WISCONSIN



- Communication is not as good as it could be in the unit.
- The distribution of responsibility and workload are unevenly distributed
- The State Lab is a really good place to work, but the mission has been hindered by long gaps in filling vacant positions
- There are little repercussions for poor performance
- The biggest disappointment working for the State/UW is the lack of respect we feel from the Governor and some of the legislative branch.
- Customers who submit samples hoping for an expeditious turnaround...are forced to suffer due to an unnecessarily large backlog of work



### Wisconsin State Laboratory of Hygiene Board of Directors Meeting November 4<sup>th</sup>, 2014

#### **BUSINESS ITEMS**

#### Item 9. CONTRACTS REPORT

#### **Description of the Item:**

The table on the following page contains the major grants and contracts that have been received since the last Board meeting. Dr. Brokopp or other staff will be available to provide more details on these grants and contracts.

#### **Suggested Board Action:**

Receive for information.

<u>Staff Recommendations and Comments:</u> There are no contracts requiring board approval.

	START				AWARD WSLH
CUSTOMER	DATE	END DATE	ACCOUNT NAME	SCOPE OF WORK	AMOUNT DEPT
APHIS	1-Jul-14		30-Jun-15 APHIS CA RABIES DIAG 2014-2015	Year 3, Rabies diagnostic laboratory procficiency test protocol	7,248.00 LID
APHL	29-Jul-14	30-Jun-15 APH	29-Jul-14 30-Jun-15 APHL CALICINET 2014-2015	Ongoing project, CaliciNet Outbreak Support Center Services	25,000.00 CDD
APHL	1-Jul-14	30-Jun-15 APH	1-Jul-14 30-Jun-15 APHL VPD 2014-2015	Ongoing project, Viral Bacterial & Proficiency testing	306,000.00 CDD
APHL	29-Jul-14	31-Jan-15 APH	29-Jul-14 31-Jan-15 APHL INFLUENZA rRT-PCR 2014-2015	Ongoing project, Influenza rRT-PCR	40,000.00 CDD
CDC	16-Sep-14	15-Sep-15 CDC	16-Sep-14 15-Sep-15 CDC LAMP BOVINE 2014-2015	Ongoing project, Lamp Bovine testing	49,230.00 EHD
WDHS	1-Jul-14	30-Jun-15 WD	1-Jul-14 30-Jun-15 WDHS CARS COLPOSCOPY 2014-2015	Ongoing project, Colposcopy services	66,800.00 DPD
WDHS	1-Jan-14	31-Dec-14 WDHS STD 2014 B	HS STD 2014 B	Ongoing project, Infertility Prevention	49,074.00 CDD
				Ongoing ChemLab Level 1 testing capabilities and capacity.	
WDHS	1-Jul-14	30-Jun-15 WD	1-Jul-14 30-Jun-15 WDHS CHEM LEVEL 1 LAB 2014-2015	PHEP funds maintain relevant laboratory support	1, 321,085.00 EHD
				Ongoing Chemical specific testing capabilities and capacity.	
WDHS	1-Jul-14	30-Jun-15 WD	1-Jul-14 30-Jun-15 WDHS CHEM LEVEL 1 2014-2015	PHEP funds maintain relevant laboratory support	108,796.00 EHD
				Ongoing Biological specific testing capabilities and capacity.	
WDHS	1-Jul-14	30-Jun-15 WD	1-Jul-14 30-Jun-15 WDHS BIOLOGICAL RESPONSE 2014-2015	PHEP funds maintain relevant laboratory support	704,176.00 CDD
				Public Health Inforamtion Network, Public Health Emergency	
WDHS	1-Jul-14	30-Sep-14 WD	1-Jul-14 30-Sep-14 WDHS PHIN PHEP IT SUP 2014-2015	Prep IT and business support	35,000.00 OIS
				Public Health Inforamtion Network, Environmental Public	
WDHS	1-Aug-14	30-Sep-14 WD	1-Aug-14 30-Sep-14 WDHS PHIN AVR 2014-2015	Health Tracking IT and business support	11,900.00 OIS
				Public Health Inforamtion Network, Wisc Birth Defects Registry	
WDHS	1-Jul-14	30-Sep-14 WD	1-Jul-14 30-Sep-14 WDHS PHIN WBDR 2013-2014 B	IT and business support	5,000.00 OIS
				Public Health Inforamtion Network, Early Hearing Detection	
WDHS	1-Jul-14	30-Jun-15 WD	1-Jul-14 30-Jun-15 WDHS PHIN EPHT IT SUP 2014-2015	and Intervention, WE-TRAC IT and business support	15,700.00 OIS
WDNR	1-Jul-14	30-Jun-15 WD	1-Jul-14 30-Jun-15 WDNR AIR BULK ASBESTOS	Ongoing Air Bulk Asbestos	16,200.00 EHD
WDNR	1-Jul-14	30-Jun-15 WDI	1-Jul-14 30-Jun-15 WDNR DG065 PUBLIC WATER DATA MANG	Ongoing Public Water Data Management	20,000.00 EHD
WDNR	1-Jul-14		30-Jun-15 WDNR FH092 TISSUE GRINDING AND STORAGE	Ongoing Tissue Grinding and Storage	13,560.00 EHD
WDNR	1-Jul-14	30-Jun-15 WD	1-Jul-14 30-Jun-15 WDNR FH091 FISH TISSUE PROCESSING	Ongoing Fish Tissue Processing	8,000.00 EHD
WDNR	1-Jul-14	30-Jun-15 WD	1-Jul-14 30-Jun-15 WDNR GL030 Kinnickinnic and Manitowoc Rivers MGP Sites	Ongoing Kinnickinnic and Manitowoc River testing	23,031.57 EHD
WDNR	1-Jul-14	30-Jun-15 WD	1-Jul-14 30-Jun-15 WDNR WQ008 LAKE HERBICIDE	Ongoing Lake Herbicide testing	15,598.00 EHD
WDNR	1-Jul-14	30-Jun-16 WDI	1-Jul-14 30-Jun-16 WDNR SOURCE ASSESSMENT RTCR 2014-2016	Ongoing Source Assessment	61,250.00 EHD
HIN	26-Sep-14	25-Mar-16 NEV	26-Sep-14 25-Mar-16 NEWBORN SCREENING FOR POMPE DISEASE	NEWBORN SCREENING FOR POMPE DISEASE	498,323.00 DPD

#### Wisconsin State Laboratory of Hygiene Board of Directors Meeting November 4<sup>th</sup>, 2014

#### **BUSINESS ITEMS**

#### Item 10. DIRECTOR'S REPORT

- A. FY15 Meeting Calendar
- B. Public or Environmental Health Incidents of Educational Interest
- C. Water Systems Report
- D. Worker Fatalities in Wisconsin Report
- E. 2014 Influenza Update
- F. Laboratory Inspections
  - 1. American Board of Forensic Toxicology (ABFT)
  - 2. Department of Natural Resources (DNR)
  - 3. Center Medicaid Services CLIA (CMS)
- G. Staff recognitions
  - 1. Dr. Curt Hedman AB SCIEX Young Investigator Award
  - 2. Dr. Patrice Held Emerging Leader National Center for Public Health Lab Leadership
  - 3. Steve Strebel American Industrial Hygiene Association Wisconsin Chapter
  - 4. Virology Unit CDC Influenza anti-viral surveillance system
  - 5. Chemical Response lab CDC Surge capacity exercise

#### WISCONSIN STATE LABORATORY OF HYGIENE BOARD OF DIRECTORS FY15 MEETING CALENDAR

February 10, 2015 1:00p.m. – 4:00p.m. Wisconsin State Laboratory of Hygiene 2601 Agriculture Drive, Madison, Wisconsin	April 21, 2015 1:00p.m. – 4:00p.m. Wisconsin State Laboratory of Hygiene 2601 Agriculture Drive, Madison, Wisconsin
<ul> <li>Present FY15 2<sup>nd</sup> quarter report</li> <li>Review meeting dates for year</li> </ul>	<ul> <li>Present FY15 3<sup>rd</sup> quarter report</li> <li>Submit FY16 preliminary budget</li> </ul>
June 23, 2015 1:00p.m. – 4:00p.m. Wisconsin State Laboratory of Hygiene 2601 Agriculture Drive, Madison, Wisconsin	August 18, 2015 TBA

#### Report to the Wisconsin State Laboratory of Hygiene Board

### Representative Public or Environmental Health Incidents of Educational Interest For the Period August 1 – October 22, 2014

Approx. Date	Agent or Event Name	Description	Current Status
		OUTBREAKS and INCIDENTS	
July - August 2014	B. parapertussis	The WSLH performed testing as part of an investigation of a respiratory illness cluster in NE Wisconsin. The sickened individuals included children who attended a daycare center, several of their friends and a daycare staffer. Testing determined their illness was caused by B. parapertussis.	Complete
August 2014	Ebola	The WSLH is coordinating with WDPH and Wisconsin clinical laboratories on planning, response and communication activities. WSLH CDD staff had discussions about preparedness plans with clinical labs at the WI Clinical Laboratory Network (WCLN) regional meetings in September. The WSLH is working on our own response plan in case we are asked by CDC to begin performing Ebola testing.	Ongoing
August 2014	B. pertussis	Several children at a daycare in SE Wisconsin fell ill with respiratory illness. WSLH testing confirmed they were sickened by B. pertussis.	Complete
September 2014	MERS-CoV	The WSLH facilitated testing at CDC of a specimen from a patient suspected of MERS-CoV.	Complete
September 2014	Brucella melitensis	The WSLH performed testing as part of an investigation into a possible lab-acquired infection by a clinical laboratorian in SE Wisconsin. Test results were positive for Brucella melitensis.	Complete
September 2014	Campylobacter	The WSLH performed testing as part of a state (WDPH) and local (Pepin County Health Department) outbreak response/investigation of GI illness amongst high school students and adults in Durand, WI. The outbreak was determined to be caused by campylobacter and ill individuals were football players, coaches or people who had close relationships with the team. Several people were	Ongoing

September 2014	Enterovirus D68	<ul> <li>hospitalized, but recovered. The story received significant media attention. Investigation continuing as to source of the contamination.</li> <li>The WSLH is facilitating testing at CDC for patients suspected of being infected with Enterovirus D68. The WSLH is working with WDPH and Wisconsin clinical laboratories on response and communication activities.</li> </ul>	Ongoing
	R	ECENT EVENTS and FINDINGS	
August 18 - 19, 2014	CDC - Level 1 Chemical Laboratory Response Network exercise	The WSLH Chemical Emergency Response team received, tested and resulted 500 urine samples in 26 hours as part of a CDC Level 1 Chemical Laboratory Response Network (LRN-C) exercise. The specimens were tested for a metabolite of sarin. The WSLH was the first LRN-C lab to complete testing, and result data compared favorably with peer laboratories.	Complete
August 20, 2014	Groundwater Coordinating Council Grant	Environmental Microbiology Section Director Dr. Sharon Long received a grant – "Meeting the Source Assessment Requirement under the RTCR: A Wisconsin Pilot Project."	Through June 30, 2015
September 2014	Publication in the Journal of the American Water Works Association	Dr. Sharon Long was co-author on the publication "Delivering Potable Water: Beyond the Policies." Roberts, M.G., and S.C. Long.	Complete
September 2014	Newborn Screening	<ul> <li>Newborn Screening Laboratory (NBS) Co-Director Dr. Mei Baker was awarded a grant (\$589,732) from The Legacy of Angels Foundation to conduct a "Prospective Study of Newborn Screening for Cystic Fibrosis Using Novel IRT/Next Generation Sequencing Method".</li> <li>The purpose of the project is to evaluate the usefulness of expanded DNA analyses using a panel of 170 - 200 <i>CFTR</i> disease-causing mutations in NBS for cystic fibrosis (CF) in a real-world NBS environment.</li> </ul>	Ongoing
September 2014	Newborn Screening	Dr. Mei Baker received funding (\$498,323) from NIH/NICHD to conduct a project "Establishing a Newborn Screening Process for Early Identification	Ongoing

		and Treatment of Infants with Domna Disease?	
		and Treatment of Infants with Pompe Disease".	
		The purpose of the proposed project is to establish and evaluate a process of newborn screening for Pompe disease to facilitate early identification and treatment of infants with Pompe disease.	
September 4, 5, 6, 7, 2014	WisCon Onsite Safety & Health Consultation Program	Shannon Scharmer, Safety Consultant with the WisCon Consultation program chaired the Plant Safety & Environmental Committee for PCI (Precast/Prestressed Concrete Institute), which recently met in Washington D.C. This committee is responsible for the development and distribution of information on regulatory issues, as well as evaluates the effect of regulations on operations and fosters management commitment to safe and healthy workplaces. The Precast/Prestressed Concrete Institute (PCI) is	Complete
		the technical institute for the precast concrete structures industry. PCI develops, maintains, and disseminates the Body of Knowledge (BOK) necessary for designing, fabricating, and constructing precast concrete structures. The BOK refers to the collective knowledge of an industry that is relied upon to design and build with a specific material or system. It is from this BOK that building codes, design guides, education programs, certification, and more are derived.	
September 16, 2014	HazMat Team training – unknown substances	The WSLH Chemical Emergency Response Section completed training all state resource HazMat teams in unknown substance site assessment and sample collection for WSLH testing. The course is a 6-hour course that includes classroom and hands-on training. The last of the eight teams received their training on September 16. A total of nine sites throughout the state received the training.	Complete
September 16, 18, 23, 25, 2014	WisCon Onsite Safety & Health Consultation Program	The WisCon program along with the Milwaukee- area OSHA office completed an "OSHA Ten-Hour Course for Construction" for the Multicultural Entrepreneurship Institute (MEI), improving the safety of workers in the Milwaukee area. Eleven primarily Hispanic-owned and operated construction companies received OSHA Ten Hour Cards for Construction. WisCon Safety Consultant	Complete

		Dick Lentz participated in this training along with Spanish language translators from the Milwaukee OSHA Office. This is a continuing outreach effort to the Milwaukee Hispanic community through the MEI organization and the Milwaukee OSHA office.	
September 17, 23 and 24, 2014	Wisconsin Clinical Laboratory Network - Communicable Disease Division	The WSLH Communicable Disease Division hosted three Regional Meetings entitled "It's All About Change" for about 150 Wisconsin Clinical Laboratory Network (WCLN) members, local public health department staff, and infection preventionists. The meetings began with a discussion on Vaccine Preventable Diseases. This was followed by an update on some of the recent testing advances in technology for the detection of respiratory and stool pathogens. Attendees were then presented with information for working safely with emerging diseases such as Ebola and Enterovirus D68 (EV-D68). After lunch the audience learned about system changes in Newborn Screening. The next presentation focused on the necessity of having a strong laboratory biosafety and biosecurity program. Laboratories were reminded that they must adopt a culture of safety and perform regular risk assessments to protect laboratory employees, the surrounding community and the environment from exposure to biological agents of disease. The day wrapped up with a panel discussion on patient-centered care.	Complete
September 25, 2014	SAGE Weston Roundtable Lecture	Dr. Sharon Long gave a SAGE Weston Roundtable lecture – "What's in Your Water? Fecal source tracking for drinking water." The goal of the Weston Roundtable Seminar series is to promote a robust understanding of sustainability science, engineering and policy. The lectures are co-sponsored by the UW-Madison Nelson Institute Center for Sustainability and the Global Environment (SAGE), and the UW Department of Civil and Environmental Engineering, and the Office of Sustainability.	Complete
October 1, 2014	Census of Fatal Occupational Injuries 2013 data release	The WSLH BLS/OSHA Statistics Section released the 2013 Census of Fatal Occupational Injuries data for Wisconsin. Working with WSLH Public Affairs, a news release was sent statewide and the data release received media coverage in Wisconsin and neighboring states.	Complete

October 15, 2014	Wisconsin Clinical Laboratory Network - Communicable Disease Division	The WSLH presented an audio conference entitled "Influenza and Other Respiratory Viruses Update - 2014". Pete Shult, Ph.D. and Erik Reisdorf, M.S from the WSLH Communicable Disease Division reviewed surveillance findings from the 2013-2014 influenza season and discussed plans for influenza and other respiratory viruses surveillance for the coming 2014-2015 season. They also discussed improvements and advances in testing technology as well as newly proposed regulations for influenza virus antigen detection tests. Roughly 143 clinical laboratorians participated in the live audio conference. The audio conference is available on the WSLH archived past training events webpage for those who were unable to attend the live audio conference.	Complete
October 22, 2014	WSLH Proficiency Testing	As a result of WSLH PT's attendance at the APHL meeting in Little Rock, AR, in June, ALL the North Carolina Public Health labs are switching to WSLH PT for their PT provider.	Ongoing

Wisconsin State Laboratory of Hygiene Board of Directors Meeting November 4<sup>th</sup>, 2014

### Report to the Wisconsin State Laboratory of Hygiene Board Water Systems Tests by the WSLH For the period August 1 – September 30, 2014

Number of systems on a boil water notice	68
Number of water systems tested	2680
Percent of systems on a boil water notice	2.5%
Number of boil water notices for <u>municipal community water</u>	1
systems.	
Number of boil water notices for other than a municipal	1
<u>community water</u> system	
Number of boil water notices for <u>non-transient</u> , <u>non-community</u>	5
water systems.	
Number of boil water notices for transient water systems.	61

		tems te			# of Boi			
	MC	00	NN	TN	MC	ос	NN	TN
Adams	4	1	0	5	0	0	0	(
Ashland	3	0	1	0	0	0	0	(
Barron	2	0	1	5	0	0	0	(
Bayfield	2	1	0	0	0	0	0	0
Brown	9	0	3	15	0	0	0	(
Buffalo	3	0	3	0	0	0	0	(
Burnett	0	0	0	32	0	0	0	1
Calumet	7	1	2	2	0	0	0	0
Chippewa	1	1	0	38	0	0	0	2
Clark	7	1	2	9	0	0	0	2
Columbia	10	1	2	12	0	0	0	(
Crawford	6	0	0	5	0	0	0	(
Dane	33	8	8	19	0	0	0	:
Dodge	16	4	11	9	0	0	0	(
Door	3	0	1	69	0	0	0	2
Douglas	0	0	1	0	0	0	0	(
Dunn	1	0	0	10	0	0	0	4
Eau Claire	0	0	0	0	0	0	0	(
Florence	1	0	1	2	0	0	0	(
Fond Du Lac	8	7	3	1	0	0	0	(
Forest	3	0	0	1	0	0	0	(
Grant	13	4	1	12	0	0	0	(
Green	7	4	3	5	0	0	0	(
Green Green Lake	5	0	3	5	0	0	0	(
Green Lake Iowa		2	2			0	0	(
	8			5	0			
Iron	5	0	0	4	0	0	0	(
Jackson	2	0	2	2	0	0	0	(
Jefferson	6	3	10	8	0	0	0	
Juneau	10	1	1	12	0	0	0	
Kenosha	0	11	7	13	0	0	0	(
Kewaunee	3	1	4	4	0	0	0	
La Crosse	0	1	2	1	0	0	0	(
Lafayette	6	0	0	15	0	0	0	(
Langlade	1	0	0	2	0	0	0	(
Lincoln	3	0	1	0	0	0	0	(
Manitowoc	6	2	1	13	0	0	0	(
Marathon	3	0	2	0	0	0	0	(
Marinette	7	1	0	15	0	0	0	2
Marquette	1	0	1	10	0	0	0	:
Menominee	0	0	0	0	0	0	0	(
Milwaukee	2	1	0	0	0	0	0	(
Monroe	6	3	0	12	0	0	0	(
Oconto	5	1	0	18	0	0	0	:
Oneida	1	3	0	24	0	0	0	(
Outagamie	9	0	0	5	0	0	0	(
Ozaukee	1	4	15	14	0	0	0	(
Pepin	0	0	2	3	0	0	0	(
Pierce	2	1	2	3	0	0	0	(
Polk	1	0	0	11	0	0	0	(
Portage	4	1	0	0	0	0	0	(
Price	3	0	0	1	0	0	0	(
Racine	1	3	7	13	0	0	0	
Richland	6	0	3	5	0	0	0	
Rock	7	5	5	8	0	0	0	
	2	0	0	0	0	0	0	
Rusk Sauk								
	10	2	0	7	0	0	0	:
Sawyer	2	0	0	4	0	0	0	(
Shawano	9	1	1	18	0	0	0	(
Sheboygan	7	0	0	2	0	0	0	(
St. Croix	2	1	3	16	0	0	0	(
Taylor	1	0	0	0	0	0	0	(
Trempealeau	7	1	0	1	0	0	0	(
Unknown	0	0	0	0	0	0	0	(
Vernon	4	0	0	12	0	0	0	(
Vilas	2	1	0	11	0	0	0	2
Walworth	2	2	5	0	0	0	0	(
Washburn	1	0	2	1	0	0	0	(
Washington	1	7	2	0	0	0	0	(
Waukesha	5	4	14	2	0	0	0	:
Waupaca	6	1	3	0	0	0	0	. (
Waushara	4	0	5	10	0	0	0	(
Winnebago	4	0	0	0	0	0	0	(
**engRo	4	U	0	1	0	0	U	

#### August 2014

#### **Report on Public Water System Testing**

MC is municipal community water system which means a water system which serves at least 15 service connections used by year round residents or regularly serves at least 25 year round resident and is owned by a county, city, village, town, town sanitary district, or utility district.

OC is other than municipal community water system which means a community water system that is not a municipal water system. Examples of other than municipal community water systems include but are not limited to those serving mobile home parks, apartments and condominiums.

NN is non-transient non-community water system which means a non-community water system that regularly serves at least 25 of the same persons over 6 months per year. Examples of non-transient non-community water systems include those serving schools, day care centers and factories.

TN is non-community transient water system which means a non-community water system that serves at least 25 people at least 60 days of the year. Examples of transient non-community water systems include those serving taverns, motels, restaurants, churches, campgrounds and parks.

	# of syste				# of Boi			
	· · · · · ·	DC	NN	TN	MC	-		ΤN
Adams	3	1	0	0	0	0	0	0
Ashland	3	0	0	9	0	0	0	0
Barron	2	0	6	2	0	0	0	0
Bayfield	1	1	0	1	0	0	0	C
Brown	9	1	4	20	0	0	0	C
Buffalo	3	0	1	1	0	0	0	0
Burnett	0	1	0	6	0	0	0	1
Calumet	7	1	0	10	0	0	0	0
Chippewa	1	2	2	15	0	0	0	1
Clark	6	1	2	9	0	0	0	1
						-		
Columbia	10	3	6	18	0	0	0	0
Crawford	5	1	0	9	0	0	0	0
Dane	33	11	11	32	0	0	0	1
Dodge	16	0	10	8	0	0	0	0
Door	3	1	4	195	0	1	0	14
Douglas	0	0	0	11	0	0	0	(
Dunn	1	3	0	3	0	0	0	1
Eau Claire	0	6	6	0	0	0	0	C
Florence	1	0	0	10	0	0	0	0
Fond Du Lac	8	2	2	10	0	0	0	1
Forest	3	0	0	3	0	0	0	(
Grant	13	4	1	22	0	0	0	(
Green	7	0	1	10	0	0	0	1
Green Lake	5	1	3	5	0	0	0	1
lowa	8	0	3	11	0	0	0	(
Iron	5	0	0	11	0	0	0	1
Jackson	2	0	1	11	0	0	0	(
Jefferson	6	7	4	17	0	0	0	(
Juneau	9	2	4	4	1	0	0	(
	-					-		
Kenosha	0	9	10	2	0	0	1	0
Kewaunee	3	0	2	16	0	0	0	0
La Crosse	0	3	6	1	0	0	0	0
Lafayette	6	0	0	8	0	0	0	C
Langlade	1	0	3	7	0	0	0	(
Lincoln	3	0	0	4	0	0	0	C
Manitowoc	6	3	9	10	0	0	0	1
Marathon	3	0	2	0	0	0	0	0
Marinette	7	1	1	51	0	0	0	1
Marquette	1	3	5	21	0	0	0	1
Menominee	0	0	0	0	0	0	0	0
Milwaukee	2	2	1	0	0	0	0	0
Monroe	6	2	2	14	0	0	0	0
Oconto	5	1	5	45	0	0	0	2
Oneida	1	4	1	0	0	0	0	0
Outagamie	9	0	1	10	0	0	0	C
Ozaukee	1	4	11	2	0	0	0	0
Pepin	0	1	0	0	0	0	0	0
Pierce	2	0	3	1	0	0	0	(
Polk	1	0	0	38	0	0	0	C
Portage	4	3	4	0	0	0	0	C
Price	3	1	2	1	0	0	0	C
Racine	1	0	12	17	0	0	1	1
Richland	6	0	3	11	0	0	0	1
Rock	7	6	11	10	0	0	1	1
Rusk	2	1	1	0	0	0	1	(
		1	4					
Sauk	10			5	0	0	0	(
Sawyer	2	0	2	0	0	0	0	(
Shawano	9	0	0	26	0	0	0	1
Sheboygan	8	0	7	13	0	0	0	(
St. Croix	2	2	2	13	0	0	0	(
Taylor	1	0	1	0	0	0	0	(
Trempealeau	7	2	0	1	0	0	0	(
Unknown	0	0	0	0	0	0	0	(
Vernon	4	1	0	14	0	0	0	0
Vilas	3	5	2	3	0	0	0	(
Walworth	2	2	6	11	0	0	0	(
Washburn	1	0	0	0	0	0	0	(
Washington	1	8	8	4	0	0	0	(
Waukesha	4	5	10	20	0	0	0	1
Waupaca	6	0	2	8	0	0	0	(
Waupaca Waushara	4	1	0	32	0	0	0	(
******	4	T	U	52	U	U	U	
Winnebago	4	0	0	0	0	0	0	(

#### September 2014

#### **Report on Public Water System Testing**

MC is municipal community water system which means a water system which serves at least 15 service connections used by year round residents or regularly serves at least 25 year round resident and is owned by a county, city, village, town, town sanitary district, or utility district.

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Occupational Health and Safety Division 2810 Walton Commons Lane, Suite 200 Madison, WI 53718 Phone: (800) 884-1273 www.slh.wisc.edu

FOR IMMEDIATE RELEASE Date: October 1, 2014 Contact: Mike Cavanagh | Phone: 608-226-5239 | E-mail: <u>michael.cavanagh@slh.wisc.edu</u>

#### Worker Fatalities Decline in Wisconsin in 2013

The preliminary count of fatal occupational injuries in Wisconsin declined more than 16% in 2013 compared to 2012, down from 114 to 96. To put these numbers in perspective, the number of workplace deaths in the past decade range from 77 in 2008 to 125 in 2005 and average 98 since 2003 (See Figure 1). The preliminary count of occupational fatalities in the U.S. in 2013 was 4,405, below the revised total of 4,628 in 2012. The Census of Fatal Occupational Injuries is conducted annually nationwide by the Bureau of Labor Statistics, and compiles a count of all work-related deaths due to traumatic injury.

#### **Key Findings**

- Fatal work-related incidents were most prevalent in the trade, transportation, and utilities industry.
- Transportation incidents were the most common event in work-related fatalities.
- The number of violent work-related incidents decreased 59.3%.
- Employees aged 25-34 comprise the highest number of incidents per age group (see Figure 6).

#### Industry

In the trade, transportation, and utilities industry, 22 work fatalities occurred in 2013 compared to 28 in 2012. Natural resources/mining follows with 19 deaths in 2013, down from 30 the prior year; 12 incidents occurred in the construction industry in 2013, consistent with 2012. The two industries to see an increase in work-related deaths in 2013 were education and health services (9, up from 3) and leisure and hospitality (9, up from 0). (See Figure 2). Six of the fatalities within education and health were sustained by males age 55-64. Six of the fatalities within leisure and hospitality were due to homicides and falls.

#### Event

Transportation incidents were responsible for 40 work-related deaths, followed by falls, slips, and trips with 23 incidents and contact with objects or equipment at 15. (See Figure 3) The 15 contact incidents in 2013 show a 42% decrease from 26 in 2012. Violent incidents decreased 59%, from 27 incidents in 2012 to 11 incidents in 2013. Amongst violent events, homicides decreased 42% from 16 incidents in 2012 to 6 incidents in 2013, and suicides decreased by 50% from 8 incidents in 2012 to 4 in 2013. Transportation incidents were also the most common fatal work-related incident in 2013 nationwide, accounting for nearly 40% of total incidents. The second most common event in Wisconsin was falls, while violence accounted for the second most common type of fatal work incident in the U.S. last year. In 2013, 17.1% of fatal work injuries were due to violence nationally, compared with just 11.5% of violent incidents causing death in Wisconsin. (See Figure 4)

#### **Worker Characteristics**

Four of the most prevalent types of occupations associated with work-related fatalities in 2013 show slight to marked decreases from the previous year. Management positions showed the most significant decrease (30%) from 27 incidents in 2012 to 19 in 2013. (See Figure 5) The distribution of work-related fatalities shifted considerably from amongst workers aged 25 to 34 and 45 to 54. Fatalities among ages 25 to 34 increased 85% from 13 in 2012 to 24 in 2013. Contributing factors in this increase include 14 transportation and 4 violent incidents. Among ages 45 to 54, fatalities decreased 61%, from 31 in 2012 to 12 in 2013. (See Figure 6) Of the 96 workers killed in work-related incidents, 69 (71.9%) were working for a wage or salary while 27 (28.1%) were self-employed. *(more)* 



#### **Background of Census of Fatal Occupational Injuries**

The Census of Fatal Occupational Injuries, part of the BLS occupational safety and health statistics program, compiles a count of all fatal work injuries occurring in the United States during the calendar year. The program uses diverse state, federal, and independent data sources to identify, verify, and describe fatal work injuries. The Wisconsin State Laboratory of Hygiene (WSLH), a part of the University of Wisconsin-Madison, is the state's public, environmental and occupational health laboratory. The WSLH's Bureau of Labor Statistics/Occupational Safety and Health Statistics Program has a cooperative agreement with the U.S. Bureau of Labor Statistics to conduct their Census of Fatal Occupational Injuries in Wisconsin.

For more about Wisconsin's BLS/OSH program, go to: www.slh.wisc.edu/bls.

###





Figure 2.

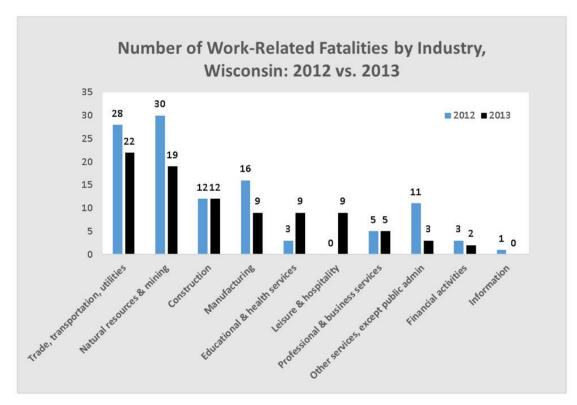


Figure 3.

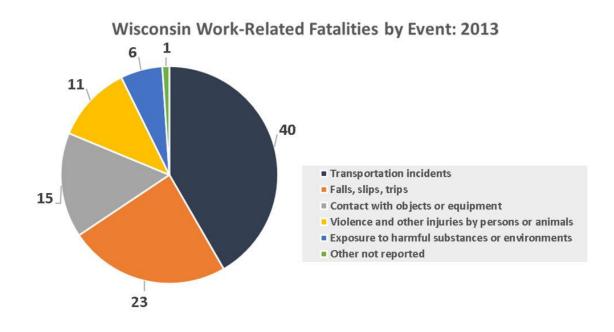


Figure 4.

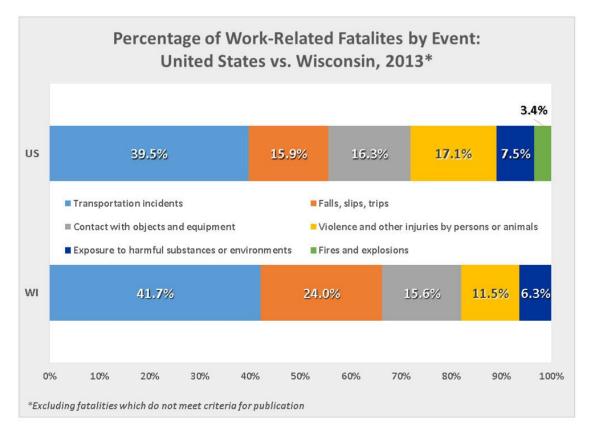


Figure 5.

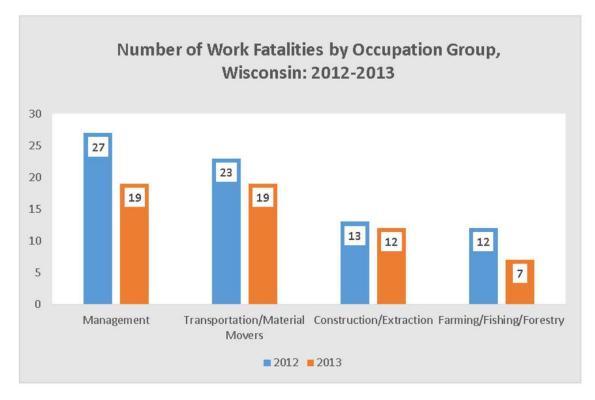
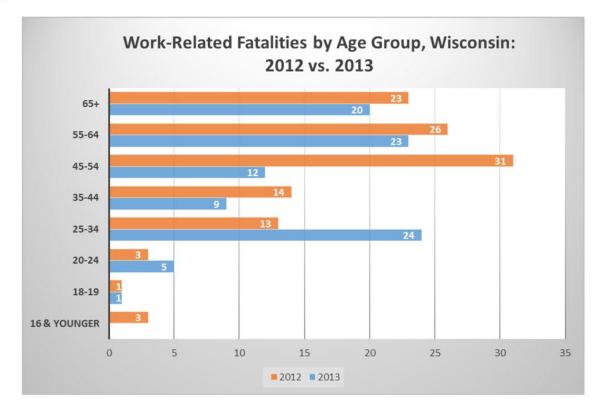


Figure 6.





### 2014 Webinar Series 2014 Influenza Update

10/7/2014

#### Speaker



Peter A. Shult, PhD, Director, Communicable Disease Division and Emergency Laboratory Response Communicable Disease Division, Wisconsin State Laboratory of Hygiene, Madison, WI

Dr. Shult is the Director of the Communicable Disease Division and Emergency Laboratory Response of the Wisconsin State Laboratory of Hygiene. He received his Ph.D. in Medical Microbiology from the University of Wisconsin-Madison in 1984. Dr. Shult has over 25 years of experience in clinical and public health microbiology and is a Clinical Associate Professor in the Department of Medical Microbiology and Immunology at UW-Madison. Dr. Shult currently directs statewide emergency laboratory response during disease outbreaks and public health emergencies. He serves on numerous local, state and national public health preparedness and response working groups with primary focus on pandemic influenza, vaccine-preventable diseases, laboratory diagnostics, Biosafety and laboratory network development.

Julie Villanueva, PhD, PMP, Virus Surveillance and Diagnostics Branch Influenza Division, CDC, Atlanta, GA

Dr. Villanueva received her B.S. degree in chemistry at the University of Richmond and her Ph.D. in biomolecular chemistry at Emory University. Her post-doctoral work was performed at the CDC in the Division of AIDS, STD, and Laboratory Research investigating HIV-1 shedding and developing cell culture assays for microbicide research. In 2007, Dr. Villanueva joined the Influenza Division at the CDC as a contractor to achieve FDA clearance of the CDC Human Influenza Virus Real-time RT-PCR Detection and Characterization Panel and to collaborate with other governmental agencies on influenza pandemic preparedness and planning in the area of diagnostics. During the influenza pandemic of 2009, Dr. Villanueva directed clinical specimen diagnostic testing and reporting and supported the FDA clearance of the CDC Influenza 2009 A(H1N1)pdm Real-Time RT-PCR Panel in 2010. In 2011, she became the Deputy Chief of the Virus Surveillance and Diagnostics Branch of the

Influenza Division where she continues to collaborate with external partners, complete strategic planning, manage the branch budget, and provide technical expertise, guidance, and training domestically and internationally.

#### Objectives

At the conclusion of this program, participants will be able to:

- · Describe the current status of seasonal influenza and novel influenza viruses.
- Discuss the advantages and disadvantages of available methods for diagnosis of influenza.

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    - Please review your certificate. If you need change any information, go to the bottom of the page and click on <u>here</u> to go back and edit. IMPORTANT: Enable printing of background images in the print (Firefox) or page setup (Internet Explorer) dialog options.
    - ii. Certificates are available only by selecting the Print button. They will not be emailed or mailed.
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