

**Wisconsin State Laboratory of Hygiene
Board of Directors Meeting
September 17, 2025
1:00 pm – 4:00 pm**

DATE: September 17, 2025

TO: Dean Nita Ahuja, MD, UW-SMPH – Dr. Jon Audhya, Designated Representative
Kirsten Johnson, Secretary-designee, DHS – Dr. Mark Werner, Designated Representative
Dr. Karen Hyun, Secretary, DNR – Greg Pils, Designated Representative
Randy Romanski, Secretary, DATCP – Gilbert (Gil) Kelley, Designated Representative
Dr. Christopher Strang, Chair
Dr. Mark Werner, Vice Chair
Dr. Jon Audhya, Member
Jessica Blahnik, Member
Dr. Robert Corliss, Member
Gina Green-Harris, Member
Gilbert (Gil) Kelley, Member
John Larson, Member
Hasmik Mkrtchyan, Member
Greg Pils, Member
Becky Rowland, Member
Zana Sijan, DNR Alternate
Rebecca Fahney, DNR Alternate
Anna Benton, DHS Alternate
Paula Tran, DHS Alternate
Andrea Poehling, UW-Madison Alternate

FROM: Dr. James Schauer, Secretary
Director, Wisconsin State Laboratory of Hygiene

RE: Wisconsin State Laboratory of Hygiene Board of Directors Meeting
Wisconsin State Laboratory of Hygiene
In-Person/Online Meeting
September 17, 2025, 1:00 PM – 4:00 PM

CC: Dr. Errin Rider
Allen Benson
Kevin Karbowski
Jan Klawitter
Nancy McLean
Steve Strebel
Tip Vandall
Dr. Al Bateman
Jim Sterk
Mark Conklin

Wisconsin State Laboratory of Hygiene
Board of Directors Meeting
September 17, 2025
1:00 pm – 4:00 pm

WISCONSIN STATE LABORATORY OF HYGIENE

BOARD OF DIRECTORS

MEETING NOTICE

for

Wednesday, September 17, 2025

1:00 PM – 4:00 PM

MEETING LOCATION

2601 Agriculture Drive, Madison, WI 53718

Notice is hereby given that the Wisconsin State Laboratory of Hygiene Board of Directors will convene in person and via teleconference at **1:00 pm on Wednesday, September 17, 2025.**

Notice is further given that matters concerning Wisconsin State Laboratory of Hygiene issues, program responsibilities, or operations specified in the Wisconsin Statutes, which arise after publication of this notice may be added to the agenda and publicly noticed no less than two hours before the scheduled board meeting if the board Chair determines the matter is urgent.

Notice is further given that this meeting may be conducted partly or entirely by teleconference or videoconference.

Notice is further given that questions related to this notice, requests for special accommodations, or requests for a public appearance are addressed by the Wisconsin State Laboratory of Hygiene Administrative Offices by phone at (608) 890-0288 or in writing to the Secretary, Wisconsin State Laboratory of Hygiene Board of Directors, C/O WSLH Director, 465 Henry Mall, Madison, WI 53706

ORDER OF BUSINESS: See agenda.

Respectfully submitted,



James J. Schauer, PhD, P.E., M.B.A.
Secretary, Wisconsin State Laboratory of Hygiene Board of Directors
Director, Wisconsin State Laboratory of Hygiene
465 Henry Mall, Madison, WI 53706

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AGENDA

PROCEDURAL ITEMS

- Item 1. ROLL CALL**
- Item 2. APPROVAL OF MINUTES**
- Item 3. REORGANIZATION OF AGENDA**
- Item 4. PUBLIC APPEARANCES**
- Item 5. BOARD MEMBERS' MATTERS**

BUSINESS ITEMS

- Item 6. CDD RESPONSE TO H5N1, MEASLES, AND OTHER INFECTIOUS DISEASES**
Allen Bateman – WSLH Communicable Disease Division Director
- Item 7. WASTEWATER DASHBOARDS: MONITORING RESPIRATORY DISEASES IN WISCONSIN**
Adelaide Roguet – WSLH EHD Water Microbiology Scientist III
- Item 8. FINANCIAL REPORT**
Kevin Karbowski – WSLH Chief Financial Officer
- Item 9. CONTRACTS REPORT**
Tip Vandall – WSLH Accounts Receivable and Contracts Manager
- Item 10. DIRECTOR'S REPORT**
Workday Update – **Kevin Karbowski** – WSLH Chief Financial Officer
Public Relations Report – **Jan Klawitter** – WSLH Communications Manager

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PROCEDURAL ITEMS

Item 1. ROLL CALL

Description of Item:

Roll call of attendance at Board Meeting led by Board Chair

Suggested Board Action:

Submit roll call

Staff Recommendation and Comments:

Board Secretary will record the roll call

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PROCEDURAL ITEMS

Item 2. APPROVAL OF MINUTES

Description of Item:

The draft minutes of the July 30, 2025, board meeting are submitted for approval

Suggested Board Action:

Motion: Approve the draft minutes of the July 30, 2025, board meeting as submitted

Staff Recommendation and Comments:

Approve draft minutes

Once approved, minutes become part of the public record and are posted on the WSLH website:

<http://www.slh.wisc.edu/about/board/board-meetings-agendas-and-minutes/>.

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APPROVED MINUTES

Wisconsin State Laboratory of Hygiene Board of Directors Meeting

Wednesday, July 30, 2025

<1:00 PM – 4:00 PM>

MEMBERS PRESENT:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Chair Dr. Christopher Strang (DNR) | <input checked="" type="checkbox"/> Hasmik Mkrtchyan |
| <input checked="" type="checkbox"/> Vice Chair Dr. Mark Werner (DHS) | <input checked="" type="checkbox"/> Greg Pils (DNR) |
| <input checked="" type="checkbox"/> Secretary Dr. James Schauer | <input type="checkbox"/> Rebecca Rowland |
| <input type="checkbox"/> Dr. Jon Audhya (SMPH) | <input checked="" type="checkbox"/> Zana Sijan (WDNR alternate) |
| <input type="checkbox"/> Dr. Robert Corliss | <input checked="" type="checkbox"/> Becca Fahney (WDNR alternate) |
| <input type="checkbox"/> Jessica Blahnik | <input type="checkbox"/> Paula Tran (DHS alternate) |
| <input type="checkbox"/> Gina Green-Harris | <input type="checkbox"/> Anna Benton (DHS alternate) |
| <input checked="" type="checkbox"/> Gil Kelley | <input type="checkbox"/> Dr. Sheryl Bedno (DHS alternate) |
| <input checked="" type="checkbox"/> John Larson | <input checked="" type="checkbox"/> Andrea Poehling (SMPH alternate) |

WSLH STAFF PRESENT:

- | | |
|---|---|
| <input type="checkbox"/> Dr. Errin Rider | <input checked="" type="checkbox"/> Steve Strebel |
| <input type="checkbox"/> Allen Benson | <input type="checkbox"/> Dr. Al Bateman |
| <input checked="" type="checkbox"/> Kevin Karbowski | <input checked="" type="checkbox"/> Mark Conklin |
| <input checked="" type="checkbox"/> Jan Klawitter | <input type="checkbox"/> Tip Vandall |
| <input checked="" type="checkbox"/> Nancy McLean | <input checked="" type="checkbox"/> Jim Sterk |

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- ☒ Sara Anderson
- ☒ Kayla Neuman
- ☒ Dr. Jocelyn Hemming

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GUESTS PRESENT: WSLH Newborn Screening Director Dr. Mei Baker is a guest presenter discussing implementation of Newborn Screening for X-Linked Adrenoleukodystrophy (X-ALD) and Mucopolysaccharidosis Type I (MPS I).

PROCEDURAL ITEMS

Item 1. ROLL CALL

At 1:05 PM, WSLH Board Chair Dr. Chris Strang called the meeting to order.

At 1:05 PM Chair Dr. Chris Strang and WSLH Executive Assistant Sara Anderson initiated and conducted the roll call of the Board members. All Board members or their designated representatives were present except for Dr. Rob Corliss, Jessica Blahnik, Gina Green-Harris, and Rebecca Rowland.

Item 2. APPROVAL OF MINUTES

At 1:06 PM, WSLH Board Chair Dr. Chris Strang entertained a motion to approve the March 19, 2025 minutes as submitted. Greg Pils moved for approval and Dr. Mark Werner seconded. A voice vote to approve the minutes for the record was passed and accepted.

Item 3. REORGANIZATION OF AGENDA

Not applicable for this meeting.

Item 4. PUBLIC APPEARANCES

Not applicable for this meeting.

Item 5. BOARD MEMBERS' MATTERS

DNR Representative Greg Pils told the Board that the federal EPA budget is working its way through Congress and could include funding cuts. The EPA budget changes could affect DNR's delegated authority and requests for testing and services at the Wisconsin State Laboratory of Hygiene.

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BUSINESS ITEMS:

Item 6. IMPLEMENTATION OF NBS FOR X-ALD AND MPS I WSLH Newborn Screening Director Dr. Mei Baker gave a presentation on the addition of X-Linked Adrenoleukodystrophy (X-ALD) and Mucopolysaccharidosis Type I (MPS I) to the Wisconsin Newborn Screening panel, effective August 1, 2025. Dr. Baker gave an overview of the newborn screening system in Wisconsin and provided the Board with a technical presentation on the new disorders, how the WSLH screens for them, the importance of confirmatory testing, and a discussion of treatment options for affected babies.

Item 7. FINANCIAL REPORT WSLH Chief Financial Officer Kevin Karbowski gave an overview of the full financial report included in the July 2025 Board agenda packet. Mr. Karbowski stated that the WSLH fiscal year ended on June 30, 2025; noting that the WSLH had a break-even budget of \$1.6 million. WSLH clinical activity rose substantially, with clinical revenue being above budget by \$2.4 million. Mr. Karbowski pointed out new grant activity for Forensic Toxicology. He also said the Wisconsin Occupational Health Lab (WOHL) had testing increases from new and existing customers that WOHL Director Steve Strebel believes will continue into the future. Mr. Karbowski explained that the WSLH hires DHS employees as part of our agreements with DHS; hence the rise in salary expenses. WSLH grants are down by around 8% which in turn leads to indirect expenses dropping as well. In terms of this year's Fiscal Year Budget, there is an operating loss of around \$1.3 million brought on by moving various activities and purchases from fiscal year 2026 to fiscal year 2025. Additionally, this operating loss is attributed to the depreciation of departmental instrumentation that will not be replaced.

Item 8. FY 26 Budget - WSLH Chief Financial Officer Kevin Karbowski presented the WSLH FY 26 budget included in the July 2025 Board agenda packet. At 1:42 PM, WSLH Board Chair Dr. Chris Strang called for a motion to approve the FY26 Budget as proposed. Greg Pils moved for approval and Andrea Poehling seconded. A voice vote to approve the budget was passed and accepted.

Item 9. CONTRACTS REPORT WSLH Chief Financial Officer Kevin Karbowski, on behalf of WSLH Accounts Receivable and Contracts Manager Tip Vandall, presented the contracts executed since the March 2025 Board meeting. There are a total of 6 renewal contracts amounting to

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\$779,404.00. Additionally, there are a total of 3 new contracts amounting to \$5,858,740.00. Mr. Karbowski concluded by stating that the grand total between the 6 renewal contracts and the 3 new contracts equals out to a grand total of \$6,638,144.00.

Item 10. DIRECTORS REPORT

ATP UPDATE – WSLH Chief Financial Officer Kevin Karbowski provided an update regarding the release and implementation of Workday across the University of Wisconsin System, including the WSLH. Mr. Karbowski said the Workday journey has been an exciting one and that the roll out has overall been successful. WSLH Human Resources Director Nancy McLean had shared with Mr. Karbowski that the Workday roll out has gone smoothly from an HR perspective. From a finance perspective, the Accounts Receivable team has run into some unknowns and surprises but have largely been able to make purchases according to the new system. Mr. Karbowski said the primary unknown still being resolved includes how to gather the financial information to create the necessary financial reports using Workday's new technology.

PUBLIC RELATIONS REPORT – WSLH Communications Manager Jan Klawitter shared select items from the full Public Relations Report included in the July 2025 Board agenda packet.

Item 11. WSLH DIRECTOR SEARCH UPDATE (Closed Session) WSLH Board Chair Dr. Chris Strang announced in open session that the Board will go into closed session to discuss the candidates for the Director position under the exemption to the open meetings law in Wis. Stat. 19.85(1)(c) and that the Board will be adjourning directly from closed session. At 1:56 PM, WSLH Board Chair Dr. Chris Strang asked for a motion for the Board to move into closed session. Dr. Mark Werner moved for approval and Greg Pils seconded. A voice vote to go into closed session was passed and accepted. (NOTE: At this point all WSLH staff left the meeting.)

Adjourning

(Per an email from WSLH Chair Dr. Chris Strang) At 2:13 PM, WSLH Board Chair Dr. Chris Strang entertained a motion to adjourn the WSLH Board Meeting. A motion to adjourn was offered by John Larson and seconded by Dr. Mark Werner. All present provided a voice vote of approval, and Dr. Strang adjourned the meeting at 2:14 PM.

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PROCEDURAL ITEMS

Item 3. REORGANIZATION OF AGENDA

Description of Item:

Board members may suggest changes in the order in which agenda items are discussed

Suggested Board Action:

None

Staff Recommendation and Comments:

Reorganize the agenda if requested by the Board

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PROCEDURAL ITEMS

Item 4. PUBLIC APPEARANCES

Description of Item:

Under the board's *Policies and Procedures*, non-members are invited to make presentations

Suggested Board Action:

Follow WSLH *Policies and Procedures*:

Staff Recommendation and Comments:

Follow WSLH *Policies and Procedures*

Per Policies and Procedures of the Wisconsin State Laboratory of Hygiene Board of Directors:

§6.12 *Speaking privileges.* When the board is in session, no persons other than laboratory staff designated by the director shall be permitted to address the board except as hereinafter provided:

- (a) A committee report may be presented by a committee member who is not a member of the board.
- (b) A board or committee member in the course of presenting a matter to the board may request staff to assist in such a presentation.
- (c) If a board member directs a technical question for clarification of a specific issue to a person not authorized in this section, the Chair may permit such a person to respond.
- (d) The board may by majority vote or by decision of the Chair allow persons not otherwise authorized in this section to address the board if the situation warrants or the following criteria is followed:
 - (1) Written requests for public appearances on specific current agenda items shall be made to the Board Secretary no later than two working days prior to the meetings. The request shall outline the reasons for the request including the subject matter to be discussed in as much detail as is feasible prior to the meeting of the board. Those requesting an appearance may, at or prior to the board meeting, provide board members copies of any written materials to be presented or a written statement of a position.
 - (2) Individual presentations will be limited to five minutes, unless otherwise authorized by the Chair.
 - (3) To schedule an appearance before the Wisconsin State Laboratory of Hygiene Board of Directors, contact the Board Secretary, c/o Director, Wisconsin State Laboratory of Hygiene, 465 Henry Mall, Madison, Wisconsin 53706. Telephone (608) 890-0288. The subject or subjects to be discussed must be identified.
 - (4) The Wisconsin State Laboratory of Hygiene "Guidelines for Citizen Participation in WSLH Board Meetings" are published on its website: <https://www.slh.wisc.edu/>, and printed copies are available on request. (See Appendix 5) [Section §6.12 approved 5/27/03 board meeting.]

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Appendix 5

Guidelines for Citizen Participation at WSLH Board Meetings

The Wisconsin State Laboratory of Hygiene board provides opportunities for citizens to appear before the board to provide information to the board on items listed on the agenda. Such appearances shall be brief and concise. In order to accommodate this participation in the allotted time, the guidelines are as follows:

- A. Items to be brought before the board:
 - 1. The board Secretary and Chair will assign a specific time on the agenda to hear public comment when a request to speak has been received from a member of the public.
 - 2. Individuals or organizations will be limited to a total of five (5) minutes to make a presentation to the board. Following the presentation board members may ask clarifying questions.
 - 3. An organization is limited to one (1) spokesperson on an issue.
 - 4. On complex issues, individuals wishing to appear before the board are encouraged to submit written materials to the Board Secretary in advance of the meeting so the board may be better informed on the subject in question. Such information should be submitted to the board Secretary for distribution to all board members no later than seven (7) working days before the board meeting.
 - 5. No matters that are in current litigation may be brought before the board.
- B. The board encourages individuals to confine their remarks to broad general policy issues rather than the day-to-day operations of the Wisconsin State Laboratory of Hygiene.
- C. Citizens who have questions for board members should ask these questions prior to the board meeting, during any recess during the board proceedings, or after board adjournment.
- D. Written requests to appear before the WSLH Board of Directors should be submitted no later than two (2) working days prior to a scheduled board meeting.
- E. Submit written requests to:
Secretary, Wisconsin State Laboratory of Hygiene Board of Directors

C/O WSLH Director
465 Henry Mall
Madison, WI 53706
Telephone: (608) 890-0288
Email: sara.anderson@slh.wisc.edu

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PROCEDURAL ITEMS

Item 5. BOARD MEMBERS' MATTERS

Description of the Item:

Board Members' Matters will present board members with the opportunity to ask questions and/or discuss issues related to the Wisconsin Laboratory of Hygiene

Suggested Board Action:

Receive for information

Staff Recommendations and Comments:

Receive for information.

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BUSINESS ITEMS

Item 6. CDD RESPONSE TO H5N1, MEASLES, AND OTHER INFECTIOUS DISEASES

Description of the Item:

Allen Bateman, the WSLH Communicable Disease Division Director, will be providing the Board of Directors with a presentation regarding CDD's partnering with other healthcare facilities in response to H5N1, Measles, and other infectious diseases.

Suggested Board Action:

Review and provide input.

Staff Recommendations and Comments:

Receive for information.

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BUSINESS ITEMS

Item 7. WASTEWATER DASHBOARDS: MONITORING RESPIRATORY DISEASES IN WISCONSIN

Description of the Item:

Adelaide Roguet, WSLH Environmental Health Division Water Microbiology Scientist, will be providing a presentation on the Wastewater Dashboard system to the Board of Directors.

Suggested Board Action:

Review and provide input.

Staff Recommendations and Comments:

Receive for information.

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BUSINESS ITEMS

Item 8. FINANCIAL REPORT

Description of the Item:

Kevin Karbowski, the WSLH Chief Financial Officer, will provide an update on the Financial Report to the Board.

Suggested Board Action:

Review and provide input.

Staff Recommendations and Comments:

Receive for information.

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WISCONSIN STATE LABORATORY OF HYGIENE

Financial Report

Fiscal Year 2025

June 30, 2025

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Financial Statements

Statement of income

Comparative income statement

Comparative balance sheet

Statement of cash flows

Notes to the financial statements

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WISCONSIN STATE LABORATORY OF HYGIENE
Statement of Income
For the period July 1, 2024 through June 30, 2025

	Fiscal Year 2025 Actual	Fiscal Year 2025 Budget	Variance Over/(Under)	Variance % of Budget
SUPPORT AND REVENUE				
Clinical	\$21,993,978	\$19,567,404	\$2,426,574	12.4%
Neonatal Surcharge	7,488,420	7,360,000	128,420	1.7%
Driver Improvement Surcharge	3,369,200	3,369,200	0	0.0%
Forensic Toxicology	551,477	286,568	264,909	92.4%
Environmental	10,356,288	10,030,294	325,994	3.3%
Proficiency	4,018,217	4,010,072	8,144	0.2%
Occupational Health	2,378,750	2,025,661	353,089	17.4%
Laboratory Services	50,156,330	46,649,200	3,507,130	7.5%
Grants Indirect Reimbursement	922,200	855,000	67,200	7.9%
WI DHS Employee Contracts	1,035,719	841,250	194,469	23.1%
WI DHS WSLH IT Employee Contracts	1,428,430	1,304,221	124,209	9.5%
Other	55,549	27,129	28,420	104.8%
Earnings - Investment Income	161,416	60,000	101,416	169.0%
Other Revenue	3,603,313	3,087,600	515,713	16.7%
Grants	5,427,796	5,875,906	(448,110)	-7.6%
Program Revenue	59,187,439	55,612,706	3,574,733	6.4%
State General Program Revenue (GPR)	12,924,200	12,960,000	(35,800)	-0.3%
TOTAL SUPPORT AND REVENUE	72,111,639	68,572,706	3,538,933	5.2%
EXPENSES				
Salaries	28,467,944	28,409,601	58,343	0.2%
Fringe Benefits	10,980,258	10,467,437	512,821	4.9%
Supplies & Services	24,131,230	22,689,144	1,442,086	6.4%
Building Rent	3,377,454	3,345,358	32,096	1.0%
Grants Indirect	902,821	1,051,883	(149,061)	-14.2%
Depreciation	2,621,762	2,597,235	24,528	0.9%
Bad Debt Expense	28,936	1,800	27,136	
Interest Expense	16,326	10,249	6,077	
TOTAL EXPENSES	70,526,732	68,572,706	1,954,025	2.8%
NET OPERATING INCOME (LOSS)	\$1,584,908	\$0	\$1,584,908	

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WISCONSIN STATE LABORATORY OF HYGIENE
Comparative Income Statement
For the 12 months ended June 30, 2025 and June 30, 2024

	Fiscal Year 2025 Actual	Fiscal Year 2024 Actual	Variance Over/(Under)	Variance % of Prior Year
SUPPORT AND REVENUE				
Clinical	\$21,993,978	\$19,454,996	\$2,538,982	13.1%
Newborn Screening	7,488,420	7,235,751	252,669	3.5%
Driver Improvement Surcharge	3,369,200	2,494,200	875,000	35.1%
Forensic Toxicology	551,477	418,806	132,671	31.7%
Environmental	10,356,288	10,096,397	259,891	2.6%
Proficiency	4,018,217	4,243,096	(224,879)	-5.3%
Occupational Health	2,378,750	2,235,815	142,936	6.4%
Laboratory Services	50,156,330	46,179,060	3,977,270	8.6%
Grants Indirect Reimbursement	922,200	3,900	918,300	
WI DHS Employee Contracts	1,035,719	922,068	113,651	12.3%
WI DHS WSLH IT Employee Contracts	1,428,430	1,355,676	72,754	5.4%
Other	55,549	(20,538)	76,087	
Earnings - Investment Income	161,416	67,392	94,024	139.5%
Other Revenue	3,603,313	2,328,498	1,274,815	54.7%
Grants	5,427,796	6,306,203	(878,407)	-13.9%
Program Revenue	59,187,439	54,813,761	4,373,678	8.0%
State General Program Revenue (GPR)	12,924,200	13,115,138	(190,938)	-1.5%
TOTAL SUPPORT AND REVENUE	72,111,639	67,928,899	4,182,740	6.2%
EXPENSES				
Salaries	28,467,944	27,646,807	821,138	3.0%
Fringe Benefits	10,980,258	10,022,626	957,633	9.6%
Supplies & Services	24,131,230	23,446,399	684,830	2.9%
Building Rent	3,377,454	3,356,435	21,019	0.6%
Grants Indirect	902,821	1,012,751	(109,929)	-10.9%
Depreciation	2,621,762	2,597,018	24,744	1.0%
Bad Debt Expense	28,936	3,420	25,516	
Interest Expense	16,326	14,060	2,266	16.1%
TOTAL EXPENSES	70,526,732	68,099,516	2,427,216	3.6%
NET OPERATING INCOME (LOSS)	\$1,584,908	(\$170,616)	\$1,755,524	

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WISCONSIN STATE LABORATORY OF HYGIENE
Comparative Balance Sheet
As of June 30, 2025 and June 30, 2024

ASSETS

	June 30, 2025	June 30, 2024
CURRENT ASSETS		
Cash	\$5,969,594	\$2,562,967
Net accounts receivables (Note 2)	5,724,769	8,285,897
Other receivables	0	0
Inventories	6,245	12,641
Prepaid expenses	0	0
Total current assets	11,700,609	10,861,505
EQUIPMENT AND BUILDING IMPROVEMENTS		
Equipment	45,112,720	41,749,445
Building improvements	2,357,769	2,357,769
	47,470,489	44,107,213
Less accumulated depreciation	(33,501,891)	(30,880,128)
Total net fixed assets	13,968,598	13,227,085
Total Assets	\$25,669,207	\$24,088,590

LIABILITIES AND EQUITY

CURRENT LIABILITIES

Accounts payable	331,728	621,024
Obligations under capital leases	59,524	59,524
WI DHS neonatal surcharge payable	992,592	883,507
Proficiency testing deferred revenue	1,104,080	1,155,474
Newborn screening deferred revenue	1,657,827	1,366,827
Compensated absences (Note 3)	1,093,845	1,093,845
Total current liabilities	5,239,596	5,180,201

LONG TERM DEBT

Obligations under capital leases	217,266	280,953
Compensated Absences (Note 3)	1,960,371	1,960,371
Total long term debt	2,177,637	2,241,324
Total Liabilities	\$7,417,234	\$7,421,525

EQUITY

Net Operating Income (Loss)	1,584,908	(170,616)
Retained earnings	15,380,389	15,551,005
Contributed capital	1,286,676	1,286,676
Total retained earnings	18,251,973	16,667,065
Total Equity	18,251,973	16,667,065
Total Liabilities and Equity	\$25,669,207	\$24,088,590

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WISCONSIN STATE LABORATORY OF HYGIENE

Statement of Cash Flow

For the 12 months ended June 30, 2025 and the 12 months ended June 30, 2024

	Fiscal Year 2025	Fiscal Year 2024
CASH FLOWS FROM OPERATING ACTIVITIES		
Net income	\$1,584,908	(\$170,616)
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation	2,621,762	2,597,018
Changes in working capital components:		
Decrease/(Increase) in net accounts receivables	2,561,128	(45,894)
Decrease/(Increase) in other receivables	0	922,600
Decrease/(Increase) in inventories	6,396	11,186
Decrease/(Increase) in prepaid expenses	0	0
(Decrease)/Increase in salaries payable	0	0
(Decrease)/Increase in accounts payable	(289,295)	(38,578)
(Decrease)/Increase in accrued expenses	0	0
(Decrease)/Increase in deferred revenue	0	0
(Decrease)/Increase in neonatal surcharge payable	109,084	647,765
(Decrease)/Increase in proficiency testing deferred revenue	(51,394)	(194,008)
(Decrease)/Increase in newborn screen deferred revenue	291,000	20,895
(Decrease)/Increase in obligation on capital lease	(63,687)	340,477
(Decrease)/Increase in compensated absences	0	133,989
Net cash provided (used) in operating activities	6,769,903	4,224,835
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of equipment and physical plant improvements	(3,299,588)	(3,064,493)
Net cash provided (used) in investing activities	(3,299,588)	(3,064,493)
CASH FLOWS FROM FINANCING ACTIVITIES		
Principal payment on Capital Lease	(63,687)	(63,687)
Net cash provided (used) in financing activities	(63,687)	(63,687)
Net increase (decrease) in cash	3,406,627	1,096,654
Cash:		
Beginning	2,562,967	1,466,313
Ending	\$5,969,594	\$2,562,967

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WISCONSIN STATE LABORATORY OF HYGIENE

Notes to the Financial Statements

For the period July 1, 2024 through June 30, 2025

Note 1 - Nature of Business and Significant Accounting Policies

Nature of Business:

- The Wisconsin State Laboratory of Hygiene (WSLH) is a governmental institution which provides medical, industrial and environmental laboratory testing and related services to individuals, private and public agencies, including the Department of Natural Resources (DNR) and the Department of Health Services (DHS). Approximately 80% of the WSLH operating revenues are program revenues, including contracts, grants, and fee-for-service billing. The remainder are general purpose revenues (GPR), which are Wisconsin state general fund dollars.

Budgetary Data:

- Fiscal Year 2024-2025 operating budget amounts were approved by the WSLH Board on June 26, 2024.

Basis of Presentation:

- The financial statements have been prepared on a modified accrual basis.

Basis of Accounting:

- Revenues are recognized at the completion of the revenue generating processes. Fee-for-service revenues are generally recognized in the period services are completed.
- Revenues from GPR, OWI, Grants, and expense reimbursement contracts for salaries, fringe benefits, capital, and supplies are recognized as expended.
- Expenses are recognized and accrued when the liability is incurred.

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Estimates and assumptions:

- The preparation of financial statements requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying footnotes. Actual results could differ from those estimates.

Assets

- Accounts receivable are reported at net realizable value. Net realizable value is equal to the gross amount of receivables less an estimated allowance for uncollectible amounts.
- Inventory is stated at cost (first in, first-out method).
- Equipment and building improvements are carried at cost. Expenditures for assets in excess of \$5,000 are capitalized. Depreciation is computed by the straight-line method.

Liabilities

- A liability for unearned revenue is recognized for the proficiency testing program and for the newborn screening program.

Note 2 – Net Accounts Receivable

- Accounts receivable and allowance for uncollectible account balances as of June 30, 2024 and June 30, 2025 are as follows:

	<u>June 30, 2025</u>	<u>June 30, 2024</u>
Accounts Receivable Total	\$5,807,606	\$8,368,734
Allowance for bad debt	<u>(82,837)</u>	<u>(82,837)</u>
Net Receivables	\$5,724,769	\$8,285,897

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Note 3 – Compensated Absences

- GASB Statement No. 16, "Accounting for Compensated Absences," establishes standards of accounting and reporting for compensated absences by state and local governmental entities for which employees will be paid such as vacation, sick leave, and sabbatical leave. Using the criteria in Statement 16, a liability for compensated absences that is attributable to services already rendered and that is not contingent on a specific event that is outside the control of the State and its employees has been accrued. The table below details the liability by benefit category:

	Total	Vacation	Personal Holiday	Legal Holiday	Sabbatical
Current	\$1,093,845	\$938,578	\$29,334	\$25,897	\$100,036
Long Term	1,960,371				1,960,371
	<u>\$3,054,216</u>	<u>\$938,578</u>	<u>\$29,334</u>	<u>\$25,897</u>	<u>\$2,060,407</u>

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BUSINESS ITEMS

Item 8. CONTRACTS REPORT

Description of the Item:

Tip Vandall, the WSLH Accounts Receivable and Contracts Manager, will provide a brief update on Contracts to the Board of Directors.

Suggested Board Action:

Review and provide input.

Staff Recommendations and Comments:

Receive for information.

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BUSINESS ITEMS

Item 9. DIRECTOR’S REPORT

Dr. James Schauer, Director, WSLH

- **Workday Update**
 - Kevin Karbowski, WSLH Chief Financial Officer
- **Public Relations Report**
 - Jan Klawitter, WSLH Communications Manager

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**Report to the Wisconsin State Laboratory of Hygiene Board
Representative Public or Environmental Health Incidents of Educational Interest
July 17 – September 4, 2025**

Approx. Date	Agent or Event Name	Description	Current Status
OUTBREAKS AND INCIDENTS			
August 2, 2025	Measles	On August 2 nd , the Wisconsin Department of Health Services (DHS) and Oconto County Public Health confirmed nine cases of measles in Oconto County. One case was confirmed through testing at the Wisconsin State Laboratory of Hygiene, with eight additional cases confirmed based on exposure and symptoms. DHS and Oconto County Public Health have continued to announce more cases – as of 9/3/25 there were 24 cases. WSLH CDD is actively coordinating with DHS and provides PCR and serology testing to continue responding to this outbreak.	Ongoing
RECENT EVENTS and FINDINGS			
April 10-11, 2025	Wisconsin Section of the American Water Resources Association (AWRA)	At the Wisconsin Section of AWRA, WSLH PFAS Supervisor Dr. Kristen Hannon presented a poster " WSLH adoption of EPA 1633 and continued PFAS Analysis Challenges " highlighting the group's achievements in adopting the new EPA 1633 PFAS method for water, tissue, solids/biosolids, leachate, and organic material at WSLH.	Complete
May 30, 2025	PFAS article published in <i>Environmental Toxicology and Chemistry</i>	WSLH PFAS Supervisor Dr. Kristen Hannon and WSLH Senior Scientist Dr. Martin Shafer are co-authors on - <i>Evaluating per- and polyfluoroalkyl substance (PFAS) prevalence and potential for biological effects in Lake Superior tributaries</i>	Complete

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		<i>Environmental Toxicology and Chemistry</i> , Volume 44, Issue 6, June 2025, Pages 1723–1741, https://doi.org/10.1093/etoinl/vgaf073	
July 16, 2025	Badger Pre-College class	<p>Sixteen students and two instructors with the UW-Madison Badger Pre-College course <i>Microbiology: Microorganisms and Health</i> visited the WSLH Communicable Disease Division to learn more about how public health laboratories and epidemiologists work together. CDD Director Dr. Al Bateman and Microbiologist Rich Griesser, along with DPH Epidemiologist Susann Ahrabi-Fard and WSLH Communications Manager Jan Klawitter, used real-life stories to explain how public health responds to outbreaks, etc. Dr. Bateman then gave the students a window tour of CDD.</p> <p>The Badger Pre-College program is a summer academic and residential accelerated learning experience for pre-college high school students. This program offers students an opportunity to take an accelerated course on the UW-Madison campus, designed to engage, challenge, and inspire them academically.</p>	Complete
July 22, 2025	DNR Secretary tour of WSLH	<p>Wisconsin Department of Natural Resources Secretary Dr. Karen Hyun and Deputy Secretary Steven Little toured the WSLH Agriculture Drive facility on July 22nd.</p> <p>The visit gave Secy. Hyun and Deputy Secy. Little the opportunity to learn more about the WSLH and how our partnership with DNR strengthens both our agencies' abilities to help protect the people and environment of Wisconsin.</p>	Complete
July 23, 2025	QSI Awards	Thirty staffers from across the WSLH were honored on July 23rd for their contributions to Quality, Safety and Opportunities for Improvement (QSI) at the WSLH. QSI Awards are given out twice a year.	Complete
July 24-25, 2025	HazMat Training	In late July, Meshel Lange and Mason Shields with the WSLH Chemical Emergency Response section held all-day trainings with the HazMat teams in Ashland (July 24 th) and Superior (July 25 th).	Complete

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		<p>The WSLH CER section works closely with Wisconsin's State Asset HazMat teams, which are comprised of firefighters, on unknown substance and other emergency response situations. Meshel and Mason provide training on sampling and other response protocols.</p> <p>The WSLH has been providing HazMat training since the late 1990s and is considered a model for the country.</p>	
July 25, 2025	ThinkSTEM! Summer School	Forensic Toxicologist Traci Reese presented on Forensic Toxicology to the Summer School Class.	Complete
July 28, 2025	PPG Travel Grant	Maia Bates (Chemistry PhD student working with Dr. Heather Barkholtz in Forensic Toxicology) was awarded a competitive PPG travel grant to offset the costs of travel to present results of her research activities at the 2025 International Association of Forensic Toxicologists (TIAFT) meeting. The PPG travel grant competition seeks to support the next generation of scientists and recognize the importance of communicating scientific research with clarity, purpose, and passion.	Complete
August 4-6	Impaired Driving and Traffic Safety Conference	Forensic Toxicology Supervisor Ben Mullins and Forensic Scientist Kimberle Glowacki attended the conference in Chicago, IL. This conference is part of the Drug Recognition Expert Program.	Complete
August 18 - 20	Governor's Highway Safety Conference	Forensic Toxicology Director Kayla Neuman and Forensic Scientist Mikayla Bowen attended the conference in Wisconsin Dells and the preceding Impaired Driving Working Group Meeting. Mikayla gave a presentation on data collected and drug use patterns identified from 2018 – 2023.	Complete
August 20, 2025	American Chemical Society (ACS) meeting	Maia Bates (Chemistry PhD student working with Dr. Heather Barkholtz in Forensic Toxicology) gave an oral presentation at the ACS fall meeting titled "Leveraging untargeted high-resolution mass spectrometry and molecular networking for forensic toxicology screening of novel psychoactive substances". This is part of a NIJ-supported research grant.	Complete

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