

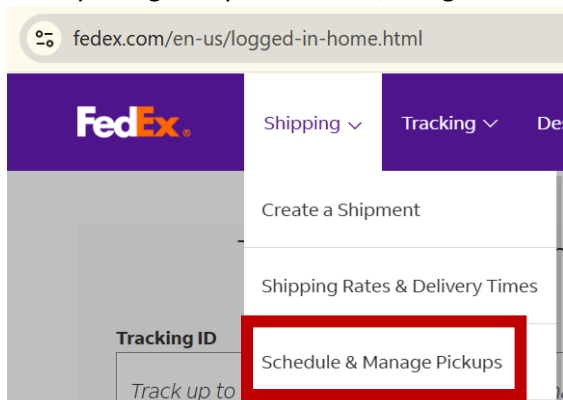


### AR Lab Network: Shipping specimens to WSLH

- A return label will have been sent, either included in the box of supplies, sent via email or as a billable stamp sent separately.
  - If sent via email, please print the label out.
  - If using a billable stamp, peel and attached to the package. Retain liner for your records as it contains the tracking number.
- Securely attach the label to the outside of the box.
- Package can be dropped off at a FedEx location (find a location at <https://www.fedex.com/en-us/shipping/drop-off-package.html>) or you can schedule a pickup through the FedEx website.

#### To schedule a FedEx Pickup

- If you don't have a FedEx account, you can call **1-800-GO-FEDEX** to schedule a pickup. **You will need the tracking number from the return label.**
- If you have your own FedEx account you can schedule a pickup from [FedEx.com](https://www.fedex.com). You can use a free FedEx account for this.
- Once you login to your account, navigate to the Shipping Tab and select "Schedule & Manage Pickups".



- Click the orange "Schedule a Pickup" button.



- Ensure you're in the Pickups tab on the left side of the screen and fill out the relevant information:
  - **Tracking number (from return label, this must be included in order to waive pick-up fees)**
  - Pickup address (address of your facility)
  - Service. Please select:
    - Package Pickup
    - FedEx Express
  - Number (1) and weight of packages
  - Pickup time and date.
- Once finished, press the orange "Schedule Pickup" button at the bottom of the form.

